



Invitation for Sealed Proposal

REQUEST FOR SEALED PROPOSAL NUMBER 2411-RFSP-002

REQUEST FOR SEALED PROPOSAL

Municipal Relations
Cloud-Based Solution

Puerto Rico Fiscal Agency and Financial Advisory Authority ("AAFAF")

All persons, natural or legal, who meet the minimum requirements to contract with the Government of Puerto Rico are invited to participate in the request for sealed proposal referenced above.

Such requirements are established under Article 31 of Act No. 73 of July 19, 2019, as amended, known as the General Services Administration Act for the centralization of the Government of Puerto Rico's purchase and acquisition process of 2019 as well as the applicable provisions of the Uniform Regulations for Purchases and Bids of goods, works, and nonprofessional services of the General Services Administration of the Government of Puerto Rico, Regulation No. 9230.

AAFAF may amend this and any invitation if and when it serves its best interests.

REQUEST FOR SEALED PROPOSAL DOCUMENT (Date of Publication: November 6, 2024)

AAFAF is issuing a Request for Sealed Proposal ("RFSP"), requesting a professional services proposal from experienced and qualified vendors to implement a robust, secure and reliable existing cloud-based solution capable to be adapted to address the needs of AAFAF.

- The scope of the implementation and configuration process includes but is not limited to functionality provided by the actual systems FINMUN and SYC-IVU, automated update of interest rates, ability to generate correspondence and notifications, analysis of payment capacity and uniformity in reports generated by the system.

The RFSP and its Exhibits are available for download through AAFAF's website at <https://www.aafaf.pr.gov/administrative-document/rfps-rfqg>. Any information or public announcement related to this RFSP will be made available for download by AAFAF through this same website.

For the convenience of vendors that are not registered in the Single Source Bidders' Registry ("RUL" by its Spanish acronym) of the General Services Administration, copies of the RFSP documents will be available at the following address until November 12, 2024, 4:30pm (AST).

Physical Address:

Puerto Rico Fiscal Agency and Financial Advisory Authority
Roberto Sanchez Vilella (Minillas) Government Center
Diego Ave. Stop 22 San Juan, PR 00907

AAFAF reserves the right to order the partial or total cancellation of the RFSP at any moment during the process, even after the opening of proposals has taken place, as long as a contract has not been executed, if it is in AAFAF's best interest.

PRE-PROPOSAL MEETING

A pre-proposal meeting has been pre-scheduled for **Monday November 12, 2024, 3:00pm (AST)**.

Attendance is mandatory.

PROPOSAL SUBMISSION DUE DATE TIME AND PLACE

Bidders may select to submit their proposals by **Monday December 9, 2024, 9:30am (AST)** via one of the following methods:

Physical Delivery

If Bidder will use private courier, or mail and package delivery service, the proposal shall be sent to:

AAFAF Municipal Relations RFSP
ATTN: Bid Board – Secretary of Bid Board
TO BE OPENED ONLY BY ADDRESSEE

Puerto Rico Fiscal Agency and Financial Advisory Authority
Roberto Sanchez Vilella (Minillas) Government Center
Central Building
Ground Floor Mailing Room
Diego Ave. Stop 22 San Juan, PR 00907

Mail

If Bidder will use regular mail, the proposal shall be sent to:

AAFAF Municipal Relations RFSP
ATTN: Bid Board – Secretary of Bid Board
TO BE OPENED ONLY BY ADDRESSEE

Puerto Rico Fiscal Agency and Financial Advisory Authority
PO Box 42001
San Juan, PR 00940-2001

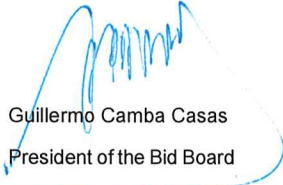
PROPOSAL OPENING DATE TIME AND PLACE

The opening of proposals will be held virtually and be open to the public and any interested person may virtually attend. The event will take place on **Monday December 9, 2024, at 3:00pm (AST)**. The link to the virtual meeting room will be published on AAFAF's website.

AAFAF is an equal opportunity employer that does not discriminate regarding sex, color, age, national origin, religious belief, civil status, war veteran, or handicap condition.

REGISTERED AND UNREGISTERED PROPONENTS

Proposers should follow instructions describing RUL registration timing and requirements published in the following address: <https://registros.asg.pr.gov/RequirementsPublic/ModuleRequirements?module=RUL>


Guillermo Camba Casas
President of the Bid Board

Puerto Rico Fiscal Agency and Financial Advisory Authority

