

PUERTO RICO HEALTH INSURANCE ADMINISTRATION (PRHIA)



ADMINISTRACIÓN DE
SEGUROS DE SALUD

ASES

GOBIERNO DE PUERTO RICO

REQUEST FOR PROPOSALS

RFP #2025-004 (ACTUARIAL SERVICES)

ACTUARIAL PROFESSIONAL SERVICES FOR THE GOVERNMENT HEALTH PLAN

ISSUE DATE: AUGUST 18, 2025

**PROPOSAL DUE DATE: SEPTEMBER 4, 2025, ON OR
BEFORE 11:59 PM (AST)**

AMENDMENT #2 ISSUE DATE: SEPTEMBER 19, 2025

TABLE OF CONTENTS

1. Amendment to the RFP	3
2. Amendment to Section 6 of the RFP	3
3. Amendment to Appendix H – Model Contract of the RFP	4

1 Amendment to the RFP

This document constitutes an amendment to the Request for Proposals (RFP) titled RFP # 2025-004 (Actuarial Services), issued by the Puerto Rico Health Insurance Administration (PRHIA), referred to herein as “Amendment #2”. Amendment #2 is issued on September 19, 2025, and it amends the RFP by modifying Sections 6.11 and 6.12 of the RFP, and Appendix H (Model Contract) of the RFP, as explained below. The changes are shown in red line or “track changes” format. Accordingly, deletions to the initial RFP language are noted in strikethrough and additions are noted in underline. The use of ellipsis (“...”) signifies the presence of text that has not been amended and has been omitted to allow a clear identification of the amended portions. Amendment #2 will be available on PRHIA’s webpage. Also, the Procurement Contact will send Amendment #2 via e-mail to all Potential Offerors that have already submitted the Appendix A, Notice of Intent to Participate.

2 Amendment to Section 6 of the RFP

Sections 6.11 and 6.12 of the RFP are amended, as follows:

~~6.11 The Offeror will provide, at PRHIA’s request during the RFP process, an actuarial peer review. This peer review will be prepared by an actuary or actuarial firm of PRHIA’s choice and at the Offeror’s cost. FAILURE TO PROVIDE THIS DOCUMENT MAY RESULT IN DISQUALIFICATION.~~

6.12 ~~6.11~~ The Offeror must provide at least three (3) specific business references with at least one (1) for a state Medicaid program or other large similar government or large private industry project within the last (5) years, or similar engagement or project of similar size and scope to those functions and responsibilities that it would be performing under this RFP, within the last two consecutive (2) years. **Do not use PRHIA as one of the references to fulfill this requirement.** Each reference must include the contact’s name, phone number, email address, a brief description of the services provided, and the period of service.

Include with the required information a letter addressed to the Executive Director of PRHIA authorizing PRHIA to contact said business reference.

3 Amendment to Appendix H – Model Contract

Appendix H – Model Contract, Clauses 28 and 31, are amended as follows:

28. The **SECOND PARTY** will perform all the services in accordance with the applicable professional standards. During the contract term, ASES may request the **SECOND PARTY** to submit an

actuarial peer review, which will be prepared by an actuary or actuarial firm of ASES's choice and at the SECOND PARTY's cost. The Parties agree that the **SECOND PARTY**, its officers, directors, agents, and employees will be liable to **ASES** for negligence, tort, breach of contract, or otherwise, for damages no more than three (3) times the total annual professional fees paid to the **SECOND PARTY** with respect to the work in question. This limitation shall not apply in the event of fraud, willful misconduct, or gross negligence.

...

31. Completion of the agreed-upon Scope of Work and each of its discrete deliverables, milestones, reports, etc., is contingent upon the timely, effective and complete fulfillment of **ASES's** obligations noted herein. **ASES** will provide all necessary and reasonably requested information, direction and cooperation to enable the **SECOND PARTY** to provide the Services in a timely fashion. **ASES** agrees that the **SECOND PARTY** shall use all information and data supplied by **ASES** or on its behalf without independently verifying the accuracy, completeness or timeliness of it. The **SECOND PARTY** also agrees to use the databases and/or information identified by **ASES** to carry out the Scope of Work. The **SECOND PARTY** will not be responsible for any delays or liability arising from missing, delayed, incomplete, inaccurate or outdated information or data attributed to **ASES**. No liability, damages, penalty or default of any sort shall be attributed to the **SECOND PARTY** without the fulfillment of these obligations by **ASES** in a manner that is timely, effective and satisfactory to both Parties.