



PUBLIC NOTICE
REQUEST FOR PROPOSALS (RFP)
RFP #2025-004 (Actuarial Services)

Pursuant to Law No. 72-1993, as amended, known as the *Puerto Rico Health Insurance Administration Act*, the Puerto Rico Health Insurance Administration (PRHIA) invites interested companies to submit competitive proposals to provide actuarial services for the Government Health Plan (GHP, Vital Plan or “PSG” for its Spanish acronym) and other GHP Programs.

To comply with federal regulations, PRHIA must make financial projections for the contractual process of capitated payments of the Vital Plan and others. Projections must be evaluated by an actuarial firm to obtain the rates that will be established in a given contract year. In addition, federal regulation requires data reporting to the Centers for Medicare & Medicaid Services (CMS). Actuarial services sought include: a) actuarial analysis and certifications; b) assistance in determining per member per month (PMPM) rates for Vital Plan, Platino, Law No. 95 of June 29, 1963, as amended - *Public Employees Health Benefits Act*; c) support in financial reporting to request federal funds and other fiscal reporting (e.g., report to the Puerto Rico Fiscal Oversight Board); d) assistance in the process of competitive contracting processes (Vital Plan); (e) analysis of the actuarial and fiscal impact of new or proposed federal or state laws and regulations; among other actuarial analyses.

The actuarial entity shall be independent of any managed care organization under the Vital Plan (MCO) or health care provider in the GHP and be free from direct or indirect financial conflicts of interest with any GHP MCO and/or health care provider. The selected entity must have the necessary infrastructure and financial capacity to begin providing the contracted services as of **October 1st, 2025**.

At the time of granting the RFP, the Offeror must be authorized to do business in Puerto Rico, have a current certification from the Puerto Rico General Services Administration (ASG) Single Registry of Professional Services Providers (RUP), be enrolled in the System for Award Management (SAM), and not be disqualified, suspended, proposed for disqualification, or declared ineligible for contract award by any federal and state department or agency.

From **August 18, 2025**, any entity interested in participating in the process, may obtain an electronic copy of the RFP Document from PRHIA’s webpage (<https://www.ases.pr.gov/>) under the section titled “Contratación Gubernamental”. The deadline to submit questions related to the

RFP will be **August 25, 2025**. Proposals will be deposited in a secure document repository no later than **September 4, 2025, at or before 11:59 PM (AST)**.

A handwritten signature in blue ink, appearing to read 'Carlos A. Santiago Rosario'.

Carlos A. Santiago Rosario, Esq., JD, LL.M., MSHA, FACHE, CHC
Executive Director

PRHIA reserves the right to cancel or modify this RFP, reject any or all proposals, and award the contract under the conditions most favorable to the Government of Puerto Rico. PRHIA does not discriminate on the basis of age, race, color, sex, birth, veteran status, political, or religious ideology, social origin or status, sexual orientation or gender identity, disability, or physical or mental disability. PRHIA is an equal-opportunity employer and encourages vendors who will use subcontractors as part of their proposals to include and involve small, minority, and woman-owned businesses. The selected Offeror shall comply with all applicable state and federal labor laws and regulations including, without limitation, Fair Labor Laws, Equal Employment Opportunity Program requirements, unemployment tax, temporarily disabled tax, worker's compensation, and social security taxes.