



PUBLIC NOTICE
REQUEST FOR PROPOSALS (RFP)
RFP #2025-001 (Actuarial Professional Services)

Pursuant to Law Number 72 of September 3, 1993, the Puerto Rico Health Insurance Administration or ASES, invites interested companies to submit competitive proposals to provide actuarial services for the Government Health Plan (GHP or "PSG" for its Spanish acronym) and other ASES – "Vital" Programs.

To comply with federal regulation, ASES must make financial projections for the contractual process of capitated payments of the Vital Plan and others. Projections must be evaluated by an actuarial firm to obtain the rates that will be established in a given contract year. In addition, federal regulation requires data reporting to the Centers for Medicare & Medicaid Services (CMS). Actuarial services sought include: a) actuarial analysis and certifications; b) assistance in determining per member per month (PMPM) rates for Plan Vital, Platino, Law 95 - Public Employees Health Benefits Act; c) support in financial reporting to request federal funds and other fiscal reporting (*e.g.*, report to the Puerto Rico Fiscal Oversight Board); d) assistance in the process of competitive contracting processes (Plan Vital, Law 95); (e) analysis of the actuarial and fiscal impact of new or proposed federal or state laws and regulations; among other actuarial analyses.

The actuarial entity shall be independent of any managed care organization under the Vital Plan (MCO) or health care provider in the Government Health Plan and be free from direct or indirect financial conflicts of interest with any GHP MCO and/or health care provider. The selected entity must have the necessary infrastructure and financial capacity to begin providing the contracted services as of **July 1, 2025**.

At the time of granting the RFP, the Offeror must be authorized to do business in Puerto Rico, have a current certification from the Puerto Rico General Services Administration (ASG) Single Registry of Professional Services Providers (RUP), be enrolled in the System for Award Management (SAM), and not be disqualified, suspended, proposed for disqualification, or declared ineligible for contract award by any federal and state department or agency.

From **December 30, 2024**, any entity interested in participating in the process, may obtain an electronic copy of the RFP Document from the ASES's webpage (<https://www.ases.pr.gov/>) under the section titled "Contratación Gubernamental". The deadline to submit questions related to the RFP will be **January 30, 2025**. Proposals will be deposited in a secure document repository no later than **February 20, 2025, at or before 11:59 PM (AST)**.


Roxanna K. Rosario Serrano, BHE, MS
Executive Director

ASES reserves the right to cancel or modify this RFP, reject any or all proposals, and award the contract under the conditions most favorable to the Government of Puerto Rico. ASES does not discriminate on the basis of age, race, color, sex, birth, veteran status, political or religious ideology, social origin or status, sexual orientation or gender identity, disability, or physical or mental disability. ASES is an equal-opportunity employer, and encourages vendors who will use subcontractors as part of their proposals to include and involve small, minority, and woman-owned businesses. Selected Offeror shall comply with all applicable state and federal labor laws and regulations including, without limitation, Fair Labor Laws, Equal Employment Opportunity Program requirements, unemployment tax, temporarily disabled tax, worker's compensation and social security taxes.

Autorizado por la Oficina del Contralor Electoral OCE-SA-2024-00267



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