



PUBLIC NOTICE  
REQUEST FOR PROPOSALS  
RFP # PHARMACY 2022 (Pharmacy Benefit Manager and Rebate Program Services)

Pursuant to Act No. 72 of 1993, the Puerto Rico Health Insurance Administration or ASES, by its Spanish acronym, requests competitive proposals from entities interested in providing services as: (a) Pharmacy Benefit Manager (PBM); and/or (b) Manager of the Medicaid Drug Reimbursement Program (MDRP) and other drug reimbursement services, jointly "Rebate Aggregator" (RA), for the PR Government Health Plan (GHP) – "Plan Vital". The Implementation and Go Live Date will be February 1, 2022.

The selected entity(ies) must comply with the independence and no conflict of interest requirements which include, among others, that at the time of signing the Contract, the Proponent(s) and any Subcontractor(s) to be hired to perform functions and responsibilities under the Scope of Work of this RFP, shall not be: (a) a pharmaceutical company; (b) a pharmacy; (c) a Managed Care Organization (MCO) or healthcare service provider of the GHP, collectively "GHP Participant"; (d) owned or controlled by a pharmaceutical company, pharmacy or GHP Participant; or (e) does not own or control a pharmaceutical company, pharmacy or Participant of the GHP. ASES reserves the right to waive independence and conflict of interest safeguards. At the time of awarding the RFP, the interested entities must be authorized to do business in Puerto Rico, have a current certification from the Single Registry of Professional Service Providers (RUP or its Spanish acronym) of the Puerto Rico General Services Administration (ASG for its Spanish acronym), be registered in the System for Award Management (SAM), and not be disqualified, suspended, proposed for disqualification or declared ineligible for the award of contracts by any federal and state department or agency.

As of April 1, 2021, entities interested in obtaining an electronic copy of the RFP Document Package and participate in the process must send a written request by email to [pharmacyrfp2022@asespr.org](mailto:pharmacyrfp2022@asespr.org), signed at least by the highest-ranking local management official, stating its: (a) interest in submitting a Proposal; (b) that it has the necessary legal and financial capacity; and (c) provide the contact information (name, position, email address and telephone number) of the person authorized to communicate during the process with the ASES' Procurement Contact. Upon receipt of the request, ASES will send the bank account information for the corresponding payment of the RFP Document Package, which will have a non-refundable cost of five thousand dollars (\$5,000.00) payable exclusively by wire transfer in the name of ASES. **PAYMENT MUST BE MADE BY THE ENTITY THAT WILL SUBMIT THE PROPOSAL.** After payment, the interested entity will send to ASES, by email, the evidence of payment provided by the financial institution, which must include: (a) date of payment; (b) amount of the wire transfer made to ASES; and (c) name of the interested entity making the payment. Any deficit in payment, even caused by a transaction fee charged by the financial institution or an intermediary, will preclude ASES from providing the RFP documents until such deficit is covered. **THE DEADLINE TO SEND EVIDENCE OF FULL PAYMENT FOR THE ACQUISITION OF THE RFP DOCUMENT PACKAGE IS 6:00 PM (AST) ON APRIL 13, 2021.**

Interested entities will have until **3:00 PM (AST) on April 14, 2021** to send the Letter of Intent (Appendix A of the RFP). Only entities that submit Appendix A on time may continue to participate in the RFP and attend the **Pre-Proposal Meeting** that will be held on **April 15, 2021 at 11:00 AM (AST)** in Conference Rooms B & C of the Cardiovascular Center of PR and the Caribbean (Dr. Ramón M. Suárez Calderón) located on América Miranda Ave., Corner of the Medical Center, in San Juan, PR. The meeting will also be offered virtually, for those who are unable to attend in person. Attendance is not compulsory but is highly recommended.

The Offeror must submit, no later than **4:00 PM (AST) on May 5, 2021**, a **Proposal Bond for 10%** of the total offer amount for the first contract year. **Proposals** will be submitted via a secured electronic document repository no later than **6:00 PM (AST) on May 5, 2021**. ASES will only consider the proposals of the entities that: (1) acquired the RFP Documents Package; and (2) submitted Appendix A, the Proposal Bond, and the Proposal on time. Failure to comply with these requirements will cause the Offeror to be disqualified.

The successful offeror(s) must submit a Performance Bond of 30% of the total amount for the corresponding contract year, which must be maintained annually. Any Subcontractor selected to perform functions and responsibilities under the Scope of Work of this RFP, must also comply with the Performance Bond in the amount of thirty percent (30%) of the corresponding annual Subcontract amount. In case of any questions, you may contact Mrs. Martha Vélez Procurement Contact, at [pharmacyrfp2022@asespr.org](mailto:pharmacyrfp2022@asespr.org).

Jorge E. Galva, JD, MHA  
Executive Director

ASES reserves the right to cancel or modify this RFP, reject any or all proposals and award contracts that include the most favorable conditions for the Government of Puerto Rico. ASES does not discriminate on the basis of age, race, color, sex, birth, veteran status, political or religious ideology, social origin or status, sexual orientation or gender identity, disability or physical or mental impairment.