ATTACHMENT 16

LIST OF REPORTS





ATTACHMENT 16 - LIST OF REPORTS

REPORT	REPORT TITLE	PROGRAM AREA	ASES REVIEW	CONTRACT	FREQUENCY
NUMBER			DEPT.	SECTION	
1	Call Center Report	Administrative	Customer Service	18.2.2.1	Monthly
2	Enrollee Enrollment Materials Report	Administrative	Customer Service	18.2.2.2	Quarterly
ω	Fraud Waste Abuse Report	Administrative	Compliance	18.2.2.3	Quarterly
4	Privacy and Confidentiality Report	Administrative	Compliance	18.2.2.4	Monthly
	Systems Incident & Availability Report	Administrative	Information	18.2.2.5	Annually or 10
5			Systems		Business Days following incident
6	Federal Qualified Health Center (FQHC 330) Report	Administrative	Operations Clinical Area	18.2.2.6	Quarterly
7	Special Coverage Registry Report	Administrative	Clinical Affairs	18.2.2.7	Monthly
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9	Disclosure of Information on Annual Business Transactions	Administrative	Compliance	18.2.2.8	Annually
10	Annual Statistical Reports	Administrative	Operations Clinical Area	18.2.2.9	45 days of end of year
11	Claims Activity Report	Claims	Operations Clinical Area	18.2.3.1	Monthly
12	Encounter Data Submission	Claims	Information Systems	18.2.3.2	Monthly
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List of Required Reports

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Covered Services Covered Services Clinical Area Covered Services Clinical Area Operations Clinical Area	Tacada	ספס מד דודו ב	77))7777 777	TOTO POLITICA	A VALLEY OF	
CMS 416 EPSDT Report Executive Director and Utilization Data Executive Director and Utilization Data Report Network Provider List (NPL) Report Report Appointment Availability Report Appointment Availability Report Provider Reports Appointment Availability Report Provider Reports Appointment Availability Report Provider Reports Clinical Area Operations Clinical Area Provider Reports Clinical Area Operations Clinical Area Provider Reports Clinical Area Operations	NUMBER			DEPT.	SECTION	
Executive Director and Utilization Data Report Repo	13	CMS 416 EPSDT Report	Covered Services	Operations Clinical Area	18.2.4.1	Annually
Network Provider List (NPL)	14	Executive Director and Utilization Data Report	Covered Services	Operations Clinical Area	18.2.4.2	Quarterly
Geographic Access Report Appointment Availability Report Appointment Availability Report Provider Reports Provider Reports Provider Reports Provider Reports Clinical Area Provider Training and Outreach Evaluation Report Provider Reports Clinical Area Operations Report Health Care Improvement Program (HCIP) Report Enrollee Satisfaction Survey Report Audited HEDIS Results Report Utilization Management and Integration Model Report Adults and Child Core measures sets Unaudited Financial Statement Report Ocontrols Placed in Operation and Report Ocontrols Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Provider Reports Clinical Area Operations Clinical Area	15	Network Provider List (NPL)	Provider Reports	Operations Clinical Area	18.2.5.1	Monthly
Appointment Availability Report Provider Reports Operations Clinical Area Provider Training and Outreach Evaluation Provider Reports Clinical Area Physician Incentive Program Report Physician Incentive Program Report Physician Incentive Program (HCIP) Provider Reports Clinical Area Operations Clinical Area Grievances and Appeals Report Quality Customer Report Program (HCIP) Quality Customer Service Clinical Area Enrollee Satisfaction Survey Report Quality Clinical Area Utilization Management and Integration Utilization Management and Integration Utilization Management Program Quality Clinical Area Operations Clinical Area Adults and Child Core measures sets Quality Clinical Area Operations Clinical Area Operatio	16	Geographic Access Report	Provider Reports	Operations Clinical Area	18.2.5.2	Quarterly
Provider Satisfaction Survey Report Provider Reports Clinical Area Provider Training and Outreach Evaluation Provider Reports Clinical Area Physician Incentive Program Report Physician Incentive Program Report Provider Reports Clinical Area Physician Incentive Program (HCIP) Provider Reports Clinical Area Customer Report Program (HCIP) Quality Customer Service Health Care Improvement Program (HCIP) Quality Customer Report Customer Report Quality Customer Service Prolical Area Audited HEDIS Results Report Quality Clinical Area Adults and Child Core measures sets Punaudited Financial Statement Report Operation Survey Report Program (BC-DR) Test Report Program (BC-DR) Test Report Financial Statement Finance Finance Finance Finance Finance	17	Appointment Availability Report	Provider Reports	Compliance	18.2.5.3	Quarterly
Provider Training and Outreach Evaluation Report Report Physician Incentive Program Report Grievances and Appeals Report Health Care Improvement Program (HCIP) Report Health Care Improvement Program (HCIP) Report Clinical Area Enrollee Satisfaction Survey Report Audited HEDIS Results Report Audited HEDIS Results Report Adults and Child Core measures sets Unaudited Financial Statement Report on Controls Placed in Operation and Report Report of Operating Effectiveness (SSA E 18) Provider Reports Quality Quality Quality Quality Quality Quality Quality Quality Operations Clinical Area Clinical Area Quality Operations Clinical Area Clinical Area Operations Clinical Area Systems Finance Finance Finance Finance Finance Finance	18	Provider Satisfaction Survey Report	Provider Reports	Operations Clinical Area	18.2.5.4	Annually
Physician Incentive Program Report Provider Reports Clinical Area Grievances and Appeals Report Quality Customer Report Report Quality Customer Service Health Care Improvement Program (HCIP) Report Quality Clinical Area Enrollee Satisfaction Survey Report Quality Clinical Area Audited HEDIS Results Report Quality Clinical Area Operations Clinical Area Adults and Child Core measures sets Adults and Child Core measures sets Punaudited Financial Statement Report Systems Finance Report Operation Systems Unaudited Financial Statement Finance Finance Finance Finance	19	Provider Training and Outreach Evaluation Report	Provider Reports	Operations Clinical Area	18.2.5.5	Quarterly
Grievances and Appeals Report Health Care Improvement Program (HCIP) Report Enrollee Satisfaction Survey Report Audited HEDIS Results Report Utilization Management and Integration Model Report Adults and Child Core measures sets Business Continuity and Disaster Recovery (BC-DR) Test Report Unaudited Financial Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Cuality Quality Quality Quality Quality Quality Quality Quality Quality Operations Clinical Area Operations Clinical Area Operations Clinical Area Clinical Area Operations Systems Financial Management Finance Finance Finance	20	Physician Incentive Program Report	Provider Reports	Operations Clinical Area	18.2.5.6	Annually
Health Care Improvement Program (HCIP) Report Clinical Area Enrollee Satisfaction Survey Report Audited HEDIS Results Report Utilization Management and Integration Model Report Adults and Child Core measures sets Business Continuity and Disaster Recovery (BC-DR) Test Report Unaudited Financial Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Operations Clinical Area Operations Clinical Area Operations Clinical Area Operations Clinical Area Financial Management Finance Finance Finance Finance	21	Grievances and Appeals Report	Quality	Customer Service	18.2.6.1	Quarterly
Enrollee Satisfaction Survey Report Quality Clinical Area Audited HEDIS Results Report Quality Quality Clinical Area Utilization Management and Integration Model Report Adults and Child Core measures sets Adults and Child Core measures sets Passiness Continuity and Disaster Recovery (BC-DR) Test Report Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Enrollee Satisfaction Survey Report Quality Quality Clinical Area Operations Clinical Area Poperations Systems Financial Management Finance Finance	22	Health Care Improvement Program (HCIP) Report	Quality	Operations Clinical Area	18.2.6.2	Quarterly
Audited HEDIS Results Report Utilization Management and Integration Model Report Adults and Child Core measures sets Business Continuity and Disaster Recovery (BC-DR) Test Report Unaudited Financial Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Adults Report Clinical Area Child Core measures sets Quality Quality Quality Operations Clinical Area Clinical Area Systems Clinical Area Financial Management Finance Finance Finance	23	Enrollee Satisfaction Survey Report	Quality	Operations Clinical Area	18.2.6.3	Annually
Utilization Management and Integration Utilization Management Operations Model Report Clinical Area Adults and Child Core measures sets Quality Operations Business Continuity and Disaster Recovery Systems Clinical Area (BC-DR) Test Report Systems Information Unaudited Financial Statement Financial Management Finance Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Financial Management Finance	24	Audited HEDIS Results Report	Quality	Operations Clinical Area	18.2.6.4	Annually
Adults and Child Core measures sets Business Continuity and Disaster Recovery (BC-DR) Test Report Unaudited Financial Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Quality Clinical Area Information Systems Financial Management Finance Finance Finance	25	Utilization Management and Integration Model Report	Utilization Management	Operations Clinical Area	18.2.7.1	Quarterly
Business Continuity and Disaster Recovery (BC-DR) Test Report Systems Unaudited Financial Statement Financial Management Finance Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18)	26	Adults and Child Core measures sets	Quality	Operations Clinical Area	18.2.6.5	Annually
Unaudited Financial Statement Financial Management Finance Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18) Financial Management Finance	27	Business Continuity and Disaster Recovery (BC-DR) Test Report	Systems	<u>e</u> .	18.2.8.2	Annually
Report on Controls Placed in Operation and Financial Management Finance Tests of Operating Effectiveness (SSA E 18)	28	Unaudited Financial Statement	Financial Management	Finance	18.2.9.1	Quarterly
	29	Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18)	Financial Management	Finance	18.2.9.2	Annually

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List of Required Reports

REPORT	REPORT TITLE	PROGRAM AREA	ASES REVIEW	CONTRACT	FREQUENCY
NUMBER			DEPT.	SECTION	
30	Audited Financial Statements	Financial Management	Finance	18.2.9.3	Annually
31	Cost Avoidance Report	Financial Management	Finance	18.2.9.4	Quarterly
2	Report to Puerto Rico Insurance	Financial Management	Finance	18.2.9.5	Annually
70	Commissioner's Office				
33	Annual Corporate Report	Financial Management	Compliance	18.2.9.6	Annually
34	Pharmacy Certification	Financial Management	Finance	18.2.9.7	Every two weeks
35	Incurred But Not Paid (IBNR) Report	Financial Management	Finance	18.2.9.8	Quarterly
	System Availability and Performance	Systems	Information	18.2.8.1	Monthly
36	Report		Systems		
	Medical Loss Ratio Report (included in report 28 Unaudited financial statements	Financial Management	Finance	18.2.9.9	Annually
	as per V.9 Reporting guide)				

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