

ADDENDUM 5

CARRIER to ASES

Ver 4.2A_rev.20240206

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ADMINISTRACION DE
SEGUROS DE SALUD

23 - 00044G

Contrato Número

APL

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Carrier to ASES Data Submissions

New File Layouts

Version 4.2A

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February 6, 2024

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Carrier to ASFS Data Submissions

File Layouts

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Version Changes

Version 3.0A

ASES file layouts ver. 3.0A for submission by Carriers for data generated from July 2018 forward

CAPITATION Input File Layout

CAPITATION TYPE field was modified.

PROVIDER Input File Layout

The descriptions for the provider address fields was changed to specify that it refers to the provider's physical address.
New fields added to the layout.

CLAIMSERVICES Input File Layout - Added

New fields added to the layout.

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Data Validation and Auditing Change

New section regarding data validation and auditing added.

Version 3.0A rev3

Provider, Network, and IPA Files Layout

Frequency of Provider, Network, and IPA files changed from monthly to weekly.

Content of Provider, Network, and IPA files changed from only those entities that are present in claims to all active records.

CLAIMSERVICES Input File Layout

PLAN TYPE field and PLAN VERSION LIST were modified.

Version 3.0A rev4

Content of Provider and Network files changed from all active records to all active records, and "Out of Network" providers present in claims.

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Version 3.0A rev5

Provider and Network files descriptions and/or validation rules were changed for required fields that are unavailable for "Out of Network" providers.

Version 4.0B

Additional Provider and Network files content requirements were added, for required fields that are unavailable for "Out of Network" providers.
New descriptions and/or validation rules were added to the CLAIMSERVICES Input File Layout, applicable to GHIP and Government Employee Carriers.
CARRIER CODES, PLAN VERSION LIST and Place of Service Codes were modified.

Version 4.0C

Claims Transaction Handling requirements were modified for reversals and adjustments.
Data File Naming Conventions requirements were modified.
Provider and Network files descriptions and/or validation rules were changed for required fields that are unavailable for providers/groups that do not qualify for an NPI.
Encounter Lag Reports requirements were added.
Capitation Adjustments specifications and Capitation Input File Layout fields were modified.
CLAIMSERVICES Input File Layout new field added, and field description was modified.
ATTACHMENT II - CARRIER CODES – updated
Descriptions and/or validation rules of the Municipality and Region fields were added, for Outside of Puerto Rico.



Version 4.1C

Descriptions and/or validation rules were added to the CLAIMSERVICES and Capitation Input File Layouts, to the Plan Type related fields, applicable to Government Employee Carriers.
Descriptions and/or validation rules were added to the CLAIMSERVICES, to the Primary Center field, applicable to claims for Plan Version 970.
ATTACHMENT IV - PLACE OF SERVICE CODES – updated
ATTACHMENT VI – PLAN VERSION LIST – updated

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IPA Code Deliverable Data Format at IPA, CAPITATION and NETWORK Input File Layouts were changed.
Specialty and Specialty Code fields at NETWORK Input File Layouts were changed.

Version 4.2A

CLAIMSERVICES Input File Layout

New fields admitting diagnosis and birth weight added to the layout.

PROVIDERS Input File Layout validation rule was changed for Medicaid Number field.



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Introduction

The island of Puerto Rico's Medicaid program, the Government Health Plan (GHP) was established in 1993 with the passing of Law 72. Through Law 72, the program to administer the Medicaid program for roughly 1.3 Milliman people, the Administración de Seguros de Salud (ASES) was established. In order to continuously review health care utilization, expenditures, and performance in Puerto Rico and to enhance the ability of ASES to make informed and cost-effective health care choices, ASES has partnered with Milliman, Inc. to provide ASES with a data warehouse and analytics system. ASES has been capturing data from its managed care health carriers for many years to populate in the data warehouse and other systems. This layout document provides health insurance carriers information to submit their health care claims, network, provider, IPA, and capitation data to ASES.

Claims Transaction Handling

All Claims files are to be submitted on a monthly basis, for all Claims PAID in the month of the file submitted. All adjustments of an adjudicated claim line are accepted in the CLAIMSERVICES file. Do not send claims that are in an open status, such as pending claims, held, rejected, or pre-adjudicated claims. Claims reversals and adjustments happen as follows:

Paid or Denied FFS Claims

Individual service lines are adjusted or reversed at the line level with additional adjustment services marked with a claim line status code of 'A' or 'R', while the original claim has a status code of 'P' for paid, 'D' for denied claims, or 'E' for encounter claims. The adjusted or reversed service:

- must include the claim id of the original claim to be adjusted or reversed, at the field named Original Claim Id Number, and
- may have the same claim ID and line number or a different claim ID and line number.

Encounter Claims

Claims representing encounters have no allowed or paid amounts and are therefore not able to be adjusted monetarily. If an encounter needs to be updated to change any of the fields of the encounter, the adjusting claim must have a claim line status code (sv_stat field) of 'E' and the claim ID and service line number must be the same as the encounter being adjusted. Our process will remove the original encounter so that duplicate encounters will not be counted in the data.

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On the other hand, if an encounter needs to be submitted as a Fee For Service claim the carrier must:

- reverse the original service, by submitting the reversal with a claim line status code of 'R' and the same values as the original claim for the following fields: claim ID, service line number and Original Claim Id Number
- submit a new Fee for Service claim record, that may have the same claim ID and line number or a different claim ID and line number.

Provider, IPA and Network Files

The Provider, IPA, and Network files are to be submitted weekly, every Wednesday and must include the latest available data from the day prior to the submission date. For each weekly submission within a given month, keep the same file naming convention, but increment the sequence number, starting with 0, then 1, 2, 3.

The IPA file shall include every IPA that is active in your system. The PRV and NET files shall include every Provider and Network record that is active in the carrier's and/or sub-contractor's system, and "Out of Network" providers associated with currently submitted claim records. In addition, the IPA and Provider files shall include the IPA and providers associated with currently submitted capitation records. ASES will be using this data to keep a current complete list of available Providers and IPAs.

The Provider and Network files must include:

- all "In Network" providers directly contracted or sub-contracted with the carrier,
- any "Out of Network" providers included on the CLM file,
- all providers included on the CAP file (only applicable for the Provider File and excluding PMGs).

For "Out of Network" provider records, the carrier's will report as much information as available on their systems. The carrier shall submit "Out of Network" provider records with a contract effective date equal to '99991231'. For any required fields for which the carrier does not have valid information, the fields must be left blank.

ASES is requesting that provider NPIs are to always be used as the PROV_ID in order to assist in provider attribution and reporting across all Carriers. ASES will not accept the carrier's own provider id as the provider ID for medical claim, unless the carrier presents a valid reason for not using NPI's. Consequently, for providers that don't qualify to obtain an NPI by the nature of its business, the carrier may submit the Tax Id of the provider as the PROV_ID to which the capitation payment is made. The carrier will have to present an official notification to ASES of the provider that was reported with a Tax Id in lieu of an NPI.



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For pharmacy claims only

For pharmacy providers, only the NPI number will be accepted as the provider ID. Carriers must include pharmacy providers in their provider files sent to ASES and the IDs must be consistent within the carriers' claims.

Capitation Files

All Capitation files are to be submitted on a monthly basis, for all Capitation PAID in the month of the file submitted. The amount to be reported on capitation records must represent any costs associated with providing services which are not reported in claims and encounters. This may come from formal contracts with providers such as HCO/PCPs, or any other financial arrangement or allocation of costs.

The cap_amount field should represent a calculation which includes the earned capitation for the period for each member. Other types of deductions which may be taken out of the provider's payment such as repayment of advances, retentions for reserves should not be included in the calculation.

The gross_cap_amount field should represent a calculation that includes the earned capitation for the period for each member (not the group average).

The net_cap_amount field should represent a calculation which includes the earned capitation for the period for each member (gross_cap_amount) less claims paid amounts, if any, chargeable against the provider risk. Other types of deductions which may be taken out of the provider's payment such as repayment of advances, retentions for reserves should not be included in the calculation.

Capitation records shall be provided for all members enrolled in the PMG's regardless of their risk coverage. The risk coverage type will be identified with a new risk type field.

Capitation Adjustments

There may be circumstances in which capitation payments which have already been reported, need to be adjusted or reversed in a later month. To accomplish this, ~~ADMINISTRATORS~~ will behave differently than Claims and Services. The carrier will send a new record



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for the provider / member / experience date with the amount(s) to be added or subtracted from the previously reported amount(s), specifically for the following fields: Capitation Amount, Gross Capitation Amount, Net Capitation Amount, Capitation Days and Capitation Percent. If a capitation of \$10.00 is to be reversed then the new record should contain the same information as the original but with a new Capitation Date, a Capitation Amount of -\$10.00, and the corresponding adjustments to the Gross Capitation Amount, Net Capitation Amount, Capitation Days and Capitation Percent fields as well. Inside MedInsight the capitation for that Provider / Member for that particular date will be the aggregate of all the records and this example will result in \$0.00.

Note that, as Capitation net amounts for any particular record may be negative, a reversal in such a case would be a positive amount.

Data Validation and Audit Process

After the files are loaded, Milliman will employ an automated validation process, File Field and Quality Checks (FFQC), to ensure that the format and content of each submitted file is valid and complete. Monthly files that do not pass the reconciliation process and the data audit process will be rejected. Load threshold levels for individual data elements submitted are validated against those pre-established levels defined by ASES and Milliman.

Failure to conform to any of the submission requirements will result in the rejection and return of the applicable data file(s). No records from such a file will be retained in the system and the carrier will be required to re-submit the rejected file in its entirety before the next month's files become due. Such re-submitted files must be carefully named using the sequence number part of the naming convention to ensure the name is distinct from the rejected file and is named in the correct order.

Due to the large amount and complexity of the data processed, it is more efficient to resubmit an entire file rather than to correct data within the file. Partial replacement files or record specific corrections will not be accepted.

Claims, Capitation and Encounter Lag Reports

Carriers are required to submit encounter, claims and capitation payment reports, called lag reports, on a monthly basis. These reports will be used to reconcile the data submitted. Claims and capitation data that do not match the lag reports on paid amount, and/or encounter claims data that do not match the lag reports on record counts within a reasonable percentage will be deemed invalid and must be corrected.

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The claims and capitation lag reports submitted by the carrier will be considered to be financially accurate and may be used for other purposes, including negotiations or other financial analyses. Therefore, it is in the carrier's best interests to produce lag reports that are either from another source that the actual files that are submitted, or to verify that the lag reports tie to financial reports.

The required claims lag reports need to be an Excel file with the following characteristics:

1. Claims paid amounts by:
 - a. Region code of member as defined by ASES.
 - b. Incurred month with deliverable data format YYYYMM,
 - c. Paid month with deliverable data format YYYYMM, and
2. Claim type for claims, where can be filled in with one of the following default values: Medical, Pharmacy and Dental.
3. The report must include at least all paid and incurred months going back 2 full years prior to the month the report is run.
4. Naming of the claims lag reports should be as follows:

CLAIMLAG_eyymms.xls(x)

Where:

Characters 1-9 Always "CLAIMLAG"
 Characters 10-11 cc = Carrier Code (See attachment II)
 Characters 12-13 yy = Last two digits of year
 Characters 14-15 mm = Month – last full paid month in the lags.
 Character 16 s = sequence number of file submission.
 Character 17 Always " "
 Characters 18-20(21) Extension code for excel file, can be xls or xlsx depending on Excel version.

An example of how the claims lag report data should look for claims is as follows:

Claim Type	Region	Incurred Month	Paid Month	Paid Amount
Medical	East	201801	201801	50,823.43
Medical	South	201801	201802	45,534.00
Medical	North	201801	201803	986,796.36

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Pharmacy	East	201801	201801	686.89
Pharmacy	South	201801	201802	2,342.22
Dental	North	201801	201803	780,989.16
...

The required capitation lag reports need to be an Excel file with the following characteristics:

1. Capitation paid amounts by:
 - a. Region code of member as defined by ASES,
 - b. Capitation experience month (period for which the capitation payment applies) with deliverable data format YYYYMM,
2. Paid month with deliverable data format YYYYMM.
3. The report must include at least all paid and experience months going back 2 full years prior to the month the report is run.
4. Naming of the capitation lag reports should be as follows:

CAPLAG_ccyyymmms.xls(x)

Where:

- Characters 1-7 Always "CAPLAG"
- Characters 8-9 cc = Carrier Code (See attachment II)
- Characters 10-11 yy = Last two digits of year
- Characters 12-13 mm = Month - last full paid month in the lags.
- Character 14 # = sequence number of file submission.
- Character 15 Always "+"
- Characters 16-18(19) Extension code for excel file, can be xls or xlsx depending on Excel version.

An example of how the capitation lag report data should look for claims is as follows:

Region	Incurred Month	Paid Month	Capitation Paid Amount
East	201801	201801	5,023.43
South	201801	201802	4,534.00
North	201801	201803	98,796.36
East	201801	201801	66.89

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South	201801	201802	242.22
North	201801	201803	70,989.16
...

The required encounter claims lag reports need to be an Excel file with the following characteristics:

1. Count of Claims records representing encounters by:
 - a. Region code of member as defined by ASES,
 - b. Incurred month with deliverable data format YYYYMM,
 - c. Paid month with deliverable data format YYYYMM,
2. Claim type for claims, where can be filled in with one of the following default values: Medical, Pharmacy and Dental.
3. The report must include at least all paid and incurred months going back 2 full years prior to the month the report is run.
4. Naming of the claims lag reports should be as follows:

ENCOUNTERLAG_YYYYMMSS.xls(x)

Where:

- Characters 1-13 Always "ENCOUNTERLAG"
- Characters 14-15 cc = Carrier Code (See attachment II)
- Characters 16-17 yy = Last two digits of year
- Characters 18-19 mm = Month – last full paid month in the lag.
- Character 20 s = sequence number of file submission.
- Character 21 Always "X"
- Characters 22-24(25) Extension code for excel file, can be xls or.xlsx depending on Excel version.

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An example of how the encounter claims lag report data should look for claims is as follows:

Claim Type	Region	Incurred Month	Paid Month	Encounters Count
Medical	East	201801	201801	5,000
Medical	South	201801	201802	24,200
Medical	North	201801	201803	7,654
...

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Primary Carrier ID

The *Primary Carrier ID* field in the *ClaimServices Input File Layout* identifies the entity (MBHO, Sub Contractor Entity, or TEA) which provides services to the enrollees throughout a special or capitated financial arrangement. Another field called *Carrier ID* field contains the ID of the carrier directly contracted with ASES and the one generating the *ClaimServices Input File*. The *ClaimServices Input File* will contain the same value in the *Carrier ID* and *Primary Carrier ID* fields when the carrier generating the *ClaimServices Input File* is the carrier providing services to the enrollees. If this entity does not have an assigned carrier ID from ASES, the *Primary Carrier ID* can be filled in with one of the following 4 default values that represents the type of entity:

- MH - Mental Health
- VS - Vision
- DN - Dental
- OT - Other/Unknown

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General Notes on Field Level Requirements

Date Fields - All date fields in the following data layout are defined to the same size and format as YYYYMMDD. An 8 byte field where YYYY = 4 digit year, MM = 2 digit month and DD = 2 digit day. 1 digit month and day values must always have the leading zero (0). Date fields must contain a valid date with months between 01 and 12 and days between 01 and maximum day in month. July 1, 2006 will be coded as 20060701.

Amount Fields - All amount fields representing money must be numeric and are defined as 9 bytes in the format \$9(7)v99 where v represents and implied decimal point. This allows a maximum of 7 digits for dollars plus the last two digits for cents. These numbers are always right justified and zero filled to the left. As examples:

\$1.23 will be coded as 000000123
\$100.00 will be coded as 000010000

All amount fields are positive and follow the above definition unless clearly specified otherwise.

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End of Record Filler – All file layouts have been designed to end with a filler field of 1 byte which must always be coded as an "1" character. This is done to avoid issues between different systems when generating and transferring ASCII files in which ending field may be empty. The fixed End of Record Filler guarantees that all records in a file can be constructed to the fixed length format as defined in the layouts.

Justification and Filling of Fields – The layouts have all been specified to provide fixed length fields and fixed length records. While other methods can be used, it is felt that this provides the best common ground for working with multiple entities each of which uses varying systems. To be sure everyone understands the same about the comments on justification and filling the following examples are given to help keep this concept clear.

All numeric fields must be filled completely with numeric digits. If there are exceptions these are clearly spelled out in the documentation of the layouts. Typically numeric field are right justified and to keep them numeric must be zero filled. In a field specified as numeric such as s9(7)v99 the following conventions apply:

- S - Leading sign.
- 9(7) - 7 decimal digits
- v - Implied decimal point
- 99 - 2 digits after the implied decimal point

The following examples illustrate how data will look in the field:

Value	Field
12.50	000001250
101	000010100
1,234.56	000123456
1,000,000	100000000
-1,234.56	-00123456

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All alphanumeric fields must be filled completely. If the value of data in the field is less than the width of the field then care must be taken to ensure that the field is filled with blanks. Allowing "NULLS" or other special characters through may cause unexpected results and make reading, loading and validation of the data difficult. Typically alphanumeric fields are left justified and filled to the right with blanks to complete the field. In a field specified as alphanumeric such as X(20) the following examples illustrate how data will look in the field where the [] characters represent the start and end of the field -

Value	Field
P.R.	[P.R.]
José Rivera	[José Rivera]
blanks	[]
(METRO-NORTH Region)	[(METRO-NORTH Region)]

MPI Number fields - In all files in which MPI Number is required, carriers should code all 9s if the MPI is unknown. This should not be true for any current beneficiary. This exception will continue until such time as ASES determines that the issue of MPI being unavailable has disappeared from historical data. For Government Employeec MPI should be filled with Contract Number.

Data File Naming Conventions

All data files to be delivered to ASES by the carriers must be compressed and follow the naming conventions below. Files which do not fit the naming convention will be ignored and the carrier deemed to have failed in delivery of such a file.

File names must adhere strictly to this naming convention as the structure includes information for identification of the carrier, dates and file type. If not named correctly the file cannot be processed properly.

The general format of file names will be -

Decymms.ffl.zip
 Where: Character 1 Always "D"
 Characters 2-3 cc = Carrier Code (See attachment II)

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Character 4-5 yy = Last two digits of year
Characters 6-7 mm = Month
Character 8 s = sequence number of file submission.

All submission start with s = 0 and continue in numeric if files are re-submitted to 9
If files must be re-submitted beyond 9, then alphabetic characters will be used a, b, c ...

Character 9 Always " " "
Characters 10-12 Extension code identifying type of file
CLM for CLAIMSERVICES
PRV for PROVIDERS
IPA for IPA
CAP for CAPITATIONS
NET for NETWORK
Characters 13-16 .zip = Extension code identifying a compressed file

Files are always dated for the month being reported. For example, when sending claims paid in July 2018 the yyymm part of the file name will be 1807 while the file will be sent to ASES in August.
Examples of completing this naming convention are -

For imaginary carrier 99 in the files for ClaimServices and payments in April 2018 will be named as follows -

ClaimServices D9918040.CLM.ZIP
Providers D9918040.PRIV.ZIP
IPA D9918040.IPA.ZIP
Capitation D9918040.CAP.ZIP
Network D9918040.NET.ZIP

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When the Capitation file is rejected, the corrected file will be re-submitted as
D9918041.CAP.ZIP

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
1	carrier_id	Carrier ID	Value that identifies carrier which is reporting claims. Must be a valid code. See Carrier Code List in Attachment 1.	99	Required. Must be two (2) digits (numeric). Must equal a valid Carrier ID as assigned by ASES.
2	region_code	Region Code	Region of member as defined by ASES: Regions are identified as: "A" = North "B" = Metro-North "E" = East "F" = North-East "G" = South-East "Z" = West "J" = San Juan "S" = South-West "P" = SPECIAL "X" = All Regions "O" = Outs of Puerto Rico	X	Required. Must be valid ASES Region code. For plan type "01" the Region Code must be a valid region code, and the value cannot be "X" or "O". For plan type "04", "05", "06" and "09" value must be "X".

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
3	plan_type	Plan Type	<p>ASES defined Plan Type</p> <p>01 = CHIP</p> <p>02 = MA-SNP</p> <p>03 = MA-PD</p> <p>04 = Low 95 Commercial</p> <p>05 = Low 95 Advantage</p> <p>06 = Low 95 ELA-GHP</p> <p>07 = Commercial non-Low 95</p> <p>08 = Advantage non-Low 95</p> <p>09 = Low 95 Pensioned Police</p>	XX	<p>Required</p> <p>Must equal "01", "02", "03", "04", "05", "06", "07", "08", "09"</p> <p>Value "01" must correspond to a CHIP carrier or in an NBI/IO, PBM, or other assigned carrier code which is not Medicare Planing</p> <p>Values of "02" or "03" must correspond to Medicare Planing Carrier ID. Value of "04" or "05" must correspond to Government Employee Carrier ID.</p> <p>Value "06" must correspond to Government Employee Carrier ID for ELA-GHP ("ELA Pures").</p> <p>Values of "07" or "08" must correspond to carrier, which is not plan type "01", "06" or "09".</p> <p>Value "09" must correspond to government employee carrier ID for Pensioned Police.</p>
4	contract_type	Contract Type	<p>Contract type to distinguish multiple plans within Plan Type. For government employee claims indicates contract type:</p> <p>1 = Family</p> <p>2 = Couple</p> <p>3 = Individual</p> <p>4 = Optional Dependent</p>	X	<p>Required for Plan Type "04" "05", "06" and "09".</p> <p>Not required for Plan Type "01", "02", or "03".</p>
5	claim_id	Claim ID	<p>Unique identification number within Carrier for the claim.</p>	X(20)	<p>Required</p> <p>Left padded, blank filled to 20 characters if value is less than 20 characters.</p>

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
6	sv_line	Service Line Number	Number identifying individual service within a given claim	XXXXX	Required Must be a maximum of 5 digits. ID of the Service Line within the Claim ID. Duplicates within Claim ID and Service Line Number on the same submission will be considered errors (i.e. combination of the claim_id plus the service_line, no must be unique within the carrier).
7	bill_type	BILL Type	Original bill type - U=UB-04 / Medication P=HCF/CA/ST500 / Individual / Professional R=Pharmacy Claim D=Dental Claim	X	Required Must equal "U", "H", "P" or "D".
8	ub_bill_type	UB Type of Bill	Type of Bill on the UB claim form. The type of bill encodes facility type, bill classification, and description.	XXX	Required for all claims submitted on Uniform Bill (UB) claim form. When present, must be one of the standard three digit codes as described in the National Uniform Billing Committee (NUBC) UB-04 data specifications manual.
9	sv_stat	Claim Line Status	Indicates payment action on the service represented by this record. P= Paid D=Denial A=Adjustment R=Reversal E=Encounter	X	Required Must equal "P", "D", "A", "R" or "E". If value is "E", service will have zero Paid Amount.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
10	adj_code	Adjustment Reason Code	Adjustment reason code explaining why a claim payment was adjusted. Codes used are the X12 code list maintained by CMS and NUCC. The code set can be found at the following site: http://www.x12.org/codesetlist/adjustment-reason-codes/	XXXX	Must be present on claims with a Claim Line Status (by_scl) field equal to "A". Right justified. For claims without adjustment, this field must be left blank.
11	forced_claim_end	Force Claim Indicator	This code indicates if the claim was processed by forcing it through a manual override process.	X	Y - Yes N - No
12	adm_date	Admit Date	For UB-04 claims this is the date of admission. For other claims this is the Service From Date of the earliest service.	YYYYMMDD	Required Must be a valid date
13	dis_date	Discharge Date	For UB-04 claims this is the date of discharge. For other claims this is the Service To Date of the latest service.	YYYYMMDD	Required Must be a valid date Must be equal to or later than Admit Date
14	from_date	Service From Date	Begin date of the treatment.	YYYYMMDD	Required Must be a valid date
15	to_date	Service To Date	End date of the treatment.	YYYYMMDD	Required Must be a valid date Must be on or after Service From Date
16	paid_date	Payment Date	For an Encounter, this will be the date the transaction is processed by the carrier. For non-encounters, this will be the date of payment for paid claims or the process date for denied claims.	YYYYMMDD	Required Must be a valid date Must be on or after Service To Date

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
17	rec_date	Received Date	Date when claim was received in carrier in YYYYMMDD format	YYYYMMDD	Required Must be a valid date Must be equal or greater than Discharge Date
18	entry_date	Entry Date	Date when claim was entered into the carrier's system, YYYYMMDD format.	YYYYMMDD	Required Must be a valid date Must be equal or greater than Received Date
19	extract_date	Extract Date	Date on which record is originally extracted from Carrier's system to create the Claims Input File.	YYYYMMDD	Required Must be a valid date Must be later or equal to any other date field on record
20	mpi	MPI Number or Contract Number	Master Patient Index (MPI) As supplied in ASES Eligibility Data For government employees this will be the contract number	X(13)	Required Must be a valid MPI number For government employees only, contract number must be left justfont, blank filled to the right
21	primary_center	Primary Center	Identify the Primary Care Center (PACHCO) of the member. Code as assigned by the carrier.	X(10)	Must be present on all claims of Plan Type "01", except on claims from version 970. May be present on claims of other Plan Types When present it indicates the Primary Care Center (PACHCO etc.) of the member. Must be left justified and blank filled to complete the field. Must be found on the IPA table matched by SACRTRIP and IPA.
22	ssn_main	HOH Social Security	Social Security number of Head of Household (HOH) of family. This is available from the Family record in ASES eligibility data sent to carriers.	X(9)	Required Must be all numeric Must be a fix 9 digits, right justified, zero filled
23	ssn	Patient Social Security	Social Security number of member	X(9)	Required Must be all numeric Must be a fix 9 digits, right justified, zero filled

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
24	member_suffix	ASES Member Suffix	Identifies the beneficiary within the family group. For non-governmental employees - Must be the two digit member suffix as supplied in ASES Eligibility data. For governmental employees - Must be one of the following: 01 = Principal - (Main Holder) 02 = Spouse - Direct 03 = Spouse - Joint (Married/Unmarried) 04 = Children - Direct 05 = Optimal - Direct (patients) 06 = Substantial 07 = Co-Habitant 08 = Co-Habitant - Joint (Married/Unmarried)	99	Required Must be ASES Assigned member suffix. All numeric values 01 to 99
25	patient_name	Patient Name	Member Name	X(30)	Required Must be left justified, blank filled to the right.
26	household_id	ASES Household ID	Household ID as supplied in ASES Eligibility data	X(11)	Required ASES / ODS Household ID. Alphanumeric: 1st 11 characters. For government employee use SSN Main Holder. Must be left justified, blank filled to the right.
27	sex	Sex Code	Gender of member M = Male F = Female	X	Required Must equal "M" or "F".
28	birth_date	Birth Date	Member Date of Birth in YYYYMMDD format	YYYYMMDD	Required Must be a valid date Cannot be in later than the Extract Date. Cannot be greater than 150 years ago compared to Extract Date. Must be equal or earlier than Admit Date.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
29	municipality_res	Municipality Residence	Municipality of residence of member. See Municipality Codes in Attachment L.	XXXX	Required Must be a valid ASES Municipality Code All numeric, right justified, zero filled Must correspond to a municipality within Region Code
30	municipality_serv	Municipality Service	Municipality in which services are provided based on provider address. See municipality Codes in Attachment J.	XXXX	Required Must be a valid ASES Municipality Code All numeric, right justified, zero filled For outside of Puerto Rico code 0000 is included in the list of Municipality Codes.
31	diag_code	DRG Code	Diagnosis Related Group Code	XXXX	Must be a valid DRG Code
32	diag_type	DRG Type Code	DRG Type Code, representing the type of DRG Code submitted on the claim.	X	Required when DRG is provided. Must be one of the following: 1= MS DRG 2= CMS DRG 3= AP DRG 4= APR DRG
33	diag_outlier_amt	DRG Outlier Amount	Additional amount paid by carrier on a claim that is associated with either a cost outlier or length of stay outlier.	99999999	For claims submitted on Uniform Bill (UB) claim form Must be zero for encounters Must be zero for Services with Payment Status of 'D'. On non-UB claims must be blank.
34	diag_rel_weight	Relative DRG Weight	Indicator: the relative weight for the DRG on the claim. Each year CMS assigns a relative weight to each DRG. These weights indicate the relative costs for treating patients during the prior year.	X(6)	If populated, must be a valid weight without any decimal points. Left justified, nine digit A DRG weight of 2.397 should be reported as 2397.

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
35	alm_suct_num	Prior Authorization Number	The number identifying pre-authorization. An unique identification number, that indicates the services provided on this claim have been authorized by the carrier. (Also called Prior Authorization)	X(20)	Should be supplied when available. Left justified, blank filled to 20 characters if value is less than 20 characters.
36	proc_code	Procedure Code	For non-Pharmacy Standard procedure code conforming to HCPCS/CPT or HCSP/CDDT as appropriate	X(15)	For claims from CMS1500 / UB-04, when present must be a HCPCS/CPT code. For Dental claims must be a valid dental HCPCS/CPT code. For Pharmacy claims this must be all blanks.
37	cpt_mod_1	Procedure Modifier Code 1	Modifier code valid for the Procedure Code	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be valid as a modifier for the Procedure code.
38	cpt_mod_2	Procedure Modifier Code 2	Modifier code valid for the Procedure Code	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be valid as a modifier for the Procedure code. Must be left blank for encounter numbers
39	cpt_mod_3	Procedure Modifier Code 3	Modifier code valid for the Procedure Code	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be left blank for encounter numbers.
40	cpt_mod_4	Procedure Modifier Code 4	Modifier code valid for the Procedure Code. A series of procedure code modifiers used with the corresponding Procedure Codes. For example, some states use modifiers to indicate assistance in surgery or perinephary services	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be left blank for encounter numbers.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
41	cpt_mod_5	Procedure Modifier Code 5	Modifier code valid for the Procedure Code. A series of procedure code modifiers used with the corresponding Procedure Codes.	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be left blank for encounter.
42	cpt_mod_6	Procedure Modifier Code 6	Modifier code valid for the Procedure Code. A series of procedure code modifiers used with the corresponding Procedure Codes.	XX	Can only be present when Procedure Code is present and allows a modifier code. Must be left blank for encounter.
43	rev_code	Revenue Code	For UB-04 Claims NUBC Revenue Code	X(4)	Required for UB-04 claims. When present it must be a valid Revenue code. Must be zero filled to the left.
44	rx_code	National Drug Code	For Pharmacy only. National Drug Code value for prescribed drug in 5 4 2 format.	X(11)	Required on Pharmacy claims. Must be a valid NDC code in 5 4 2 format (filling all 11 bytes). For non-Pharmacy claims must be blank.
45	tooth_code	Tooth Code	For Dental only. ADA standard tooth number as required by CDT code when procedure directly affects a tooth.	XXX	Must be present on Dental claims when Procedure code requires Tooth Code. Must be left justified and blank filled to complete the field. For non-Dental claims must be blank.
46	surface_code	Surface Code	For Dental only. ADA standard surface code as required by CDT code when procedure directly affects one or more surfaces.	X(7)	Must be present on Dental claims when procedure code requires Surface Code. Must be a valid Surface Code. Must be left justified and blank filled to complete the field. For non-Dental claims must be blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
47	icd_diag_01	Primary ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
48	icd_diag_02	Second ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
49	icd_diag_03	Third ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
50	icd_diag_04	Fourth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
51	icd_diag_05	Fifth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
52	icd_diag_06	Sixth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
53	icd_diag_07	Seventh ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
54	icd_diag_08	Eighth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims. Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
55	led_diag_09	Ninth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
56	led_diag_10	Tenth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
57	led_diag_11	Eleventh ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.
58	led_diag_12	Twelfth ICD Diagnosis code	Non-Pharmacy/Dental ICD diagnosis code.	X(8)	Not required for Pharmacy and Dental claims Must be a valid ICD/DISM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank filled.

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N	Field	Name	Description	Deliverable Data Format	Validation Rules
60	cd_proc_01	Primary ICD Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Principal Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
61	cd_proc_02	Second ICD-10 Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Secondary Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
62	cd_proc_03	Third ICD Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Secondary Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
63	cd_proc_04	Fourth ICD Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Secondary Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
64	cd_proc_05	Fifth ICD Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Secondary Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
65	cd_proc_06	Sixth ICD Procedure code	Non-Pharmacy/Dental ICD-10 Surgical Procedure Code (Secondary Surgery)	X(10)	Not required for Pharmacy and Dental claims. If provided, must be a valid ICD-10-CM procedure code without any decimal points.
66	cd_prov_01	PCP Provider	National Provider Identifier (NPI) of the member's PCP.	X(20)	Required for Plan Type 101 claims. Must be a valid Provider ID found in the provider file. Must be 10 digit numeric NPI.

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Delimitable Data Format	Validation Rules
66	att_prov_id	Attending Provider	National Provider Identifier (NPI) of the provider delivering the service. If not directly ascertainable from the claim, it should be filled from the Billing Provider. On pharmacy claims this is the prescriber's physician.	X(20)	Required Must be a valid Provider ID found in the provider files. Must be 10 digit numeric NPI.
67	att_specialty	Attending Provider Specialty	Indicates the corresponding provider taxonomy of billing entity/provider, to define provider's type, classification, and area of specialization. The taxonomy code for the institution billing/caring for the beneficiary.	X(12)	Required Left justified, blank field to the right.
68	ref_prov_id	Referring Provider	National Provider Identifier (NPI) of referring provider, when applicable.	X(20)	When present, must be a valid Provider ID found in the provider files. When present, must be valid NPI number.
69	ref_prov_specialty	Referring Provider Specialty	Indicates the corresponding provider taxonomy of referring provider, to define provider's type, classification, and area of specialization.	X(12)	Left justified, blank field to the right.
70	bill_prov_id	Billing Provider	National Provider Identifier (NPI) of the provider billing for the service.	X(20)	Required Must be a valid Provider ID found in the provider files. Must be 10 digit numeric NPI.
71	network_affiliation	Network Affiliation	Indicates if the service provider is in the preferred provider network or not. Y = Yes N = No	X	Required Must be "Y" or "N"

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
72	primary_carrier_id	Primary Carrier ID	Value that identifies the primary carrier providing service to the patient. May be the same as the carrier ID of another carrier as a subcontractor - a MIBHC, Vision, or Dental plan. See Carrier ID List in Attachment II	XX	Required. Must be two (2) digits (alpha-numeric). Must require a valid Carrier ID as assigned by ASES if one has been assigned. If sub-contracted entity does not have a carrier code assigned by ASES, the following default codes may be used to represent the type of sub-contracted entity to the primary carrier: MH - Mental Health VS - Vision DN - Dental OT - Out-of-Town Carrier Type
73	pta_coda	Place of Service	Place of Service Code identifying the place in which the service is delivered. See POS Code List in Attachment IV	XX	Required. Must be a valid POS of service Code
74	cab_coda	CDB Code	Identify if the beneficiary has either Health Insurance for this service or if member has other health insurance. "Y" otherwise.	X	Required. Must be "Y" or "N"
75	amt_billed	Billed Amount	For non-Pharmacy Cost of service as billed by the provider.	\$B(7)999	Required for non-Pharmacy Costs. Must be a number on all non-emergency records. Cannot be left blank for non-pharmacy.

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#	Field	Name	Description	Deliverable Date Format	Validation Rules
76	amt_allowed	Allowed Amount	For non-Pharmacy Amount allowed for the service by the carrier.	59/7/1999	Required for non-Pharmacy claims. Must be a number on all records. Must be zero for encounters of denied services. (Payment Status: "E", "G" or "D") Cannot be left blank. For "x", "al", "P" (Payment Status: "P") the must be greater than zero. Required
77	deduct	Deductible	Amount paid by member before payments by the carrier begin for this service.	59/7/1999	Must be a number on all records. Must be zero for encounters. Cannot be left blank.
78	co-pay	Co-Pay	Amount paid by member as dollar co-payment for this service.	59/7/1999	Required. Must be a number on all records. Must be zero for encounters. Cannot be left blank.
79	cob	COB Amount	Amount paid by other Health Insurance attributable to this service.	59/7/1999	Required. Must be a number on all records. Must be zero for encounters. Cannot be left blank.
80	coins	Coinsurance Amount	Amount paid by member as percentage of cost for this service.	59/7/1999	Required. Must be a number on all records. Must be zero for encounters. Cannot be left blank.

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#	Field	Name	Description	Deliverable Date Format	Validation Rules
21	amt_paid	Paid Amount	Amount paid by carrier for this service	99/7/1999	Required Must be zero for encounterless Must be zero for Services with Payment Status of "D" For Services with sv_stat = "P" (Payment Status = Paid) one of the following calculations must be valid within a record - For non-Pharmacy: amt_paid = amt_allowed - deduct - copay - cob - coins For Pharmacy: amt_paid = rx_intr_cost + deduct + copay + cob + coins + rx_disp_fee For Plan Type "02", "03", "04", "05", "06", "09" only - amt_paid may be zero if the appropriate calculation above results in 0.00. For Plan Type "01" the amt_paid must be greater than zero.
22	enc_proxy_price	Encounter Proxy Price	This field shows the amount that would have been paid for this exact same service if it had been processed as a Fee For Service claim. It does not represent an actual dollar disbursement.	99/7/1999	Required on Encounter claims. On encounterless claims, it must be blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
83	rx_disc	Drug Discount	For Pharmacy only. Amount Discounted at the Pharmacy. This is the discount given from AMP to get the Ingredient Cost. When drug is paid from a MAC left the discount amount will be zero (0). This field does not form part of the calculation to get Amount Paid but can be used with Ingredient Cost to work back to AMP.	SS(7)999	Required on Pharmacy claims. On non-Pharmacy claims must be blank.
84	rx_ingr_cost	Ingredient Cost	For Pharmacy only. Cost of ingredient(s) dispensed for this Service.	SS(7)999	Required on Pharmacy claims. Must be greater than zero. On non-Pharmacy claims must be blank.
85	rx_disp_fee	Dispensing Fee	For Pharmacy only. Dispensing fee charged by pharmacy.	SS(7)999	Required on Pharmacy claims. Must be a number. On non-Pharmacy claims must be blank.
86	rx_totl_disp	Total Quantity Dispensed	For Pharmacy only. Total quantity of drug dispensed by pharmacy.	SS(7)999	Required on Pharmacy claims. For non-Pharmacy claims must be blank. May include decimal point. This field is only applicable when the NDC code billed can be quantified in discrete units. Left justified, blank filled.
87	rx_days_supply	Prescription Days	For Pharmacy only. Number of days prescribed and dispensed.	999	Required on Pharmacy claims. Must be greater than zero. On non-Pharmacy claims must be blank.
88	rx_drug_type	Drug Type Code	For Pharmacy only. Code identifying type of drug on pharmacy claims.	XX	Required on Pharmacy claims. When present it must be one of the valid codes. On non-Pharmacy claims must be blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
85	ix_dlaw	Dispensed As Written	For Pharmacy only. Code indicating "Dispense as written" status of the prescription on pharmacy claim.	X(5)	Requires on Pharmacy claims when present it must be one of the valid codes. On non-Pharmacy claims must be blank. Valid Codes are - 0 - NO DISPENSE AS WRITTEN 1 - PHYSICIAN UNLESS DISPENSE AS WRITTEN 2 - PATIENT REQUESTED 3 - PHARMACIST SELECTED BRAND 4 - GENERIC NOT IN STOCK 5 - BRAND DISPENSED, PRICED AS GENERIC 6 - OVERRIDE 7 - SUBSTITUTION NOT ALLOWED, BRAND MANCATED BY LAW 8 - GENERIC NOT AVAILABLE 9 - OTHER
86	ix_refill_cnt	Refill Count	For Pharmacy only. The number of refills specified by the physician within the prescription on pharmacy claims.	R(5)	Required on Pharmacy claims. When present must be a number. On non-Pharmacy claims must be blank.
87	ix_part	Participating Pharmacy Flag	For Pharmacy only. Indicates whether prescription was dispensed by a participating pharmacy on pharmacy claims. Valid values - "Y" = participating pharmacy "N" = non-participating pharmacy	X(1)	Requires on Pharmacy claims. Left justified, blank field. Must be "Y" or "N". On non-Pharmacy claims must be blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
02	compound_dosage_form	Compound Dosage Form	<p>For Pharmacy only. Indicates the dosage form of the complete compound mixture.</p> <p>Compound codes are identified as:</p> <ul style="list-style-type: none"> 01 = Capsule 02 = Ointment 03 = Cream 04 = Suppository 05 = Powder 06 = Emulsion 07 = Liquid 10 = Tablet 11 = Solution 12 = Suspension 13 = Lotion 14 = Shampoo 15 = Elixir 16 = Syrup 17 = Lozenge 18 = Enema <p>Blank = Not Specified</p>	XX	<p>Required on Pharmacy claims On non-Pharmacy claims must be blank. All numeric, right justified, zero filled.</p>
03	compound_drug_ind	Compound Drug Indicator	<p>For Pharmacy only. Indicator for whether to specify if the drug is compound or not.</p> <p>Y = Drug is compound N = Drug is not compound</p>	X	<p>Required on Pharmacy claims On non-Pharmacy claims must be blank. Must be "Y" or "N"</p>
04	date_prescribed	Prescription Date	<p>For Pharmacy claims, this is the date where a prescription was written for the member individual.</p>	YYYYMMDD	<p>Required on Pharmacy claims Must be a valid date. Must be on or before Service From Date. For non-Pharmacy claims, must be blank.</p>

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
95	ndc_unit_type	NDC Unit of Measure	A code to indicate the basis by which the quantity of the National Drug Code is expressed. Value must be equal to a valid value. Valid Values: "FZ" = International Unit "GR" = Gram "MG" = Milligram "ML" = Milliliter "UN" = Unit The unique identification number assigned by the pharmacy or supplier to the prescription. This number is used to avoid duplicate Claims, but allows multiple service lines within the same claim.	%X	Required on Pharmacy claims. For non-Pharmacy claims must be blank. Describes the basis of the amount reported on the NDC QUANTITY and RX CLAIM QUANTITY ALLOWED Fields.
96	prescriptions_num	Prescription ID	The unique identification number assigned by the pharmacy or supplier to the prescription. This number is used to avoid duplicate Claims, but allows multiple service lines within the same claim.	X(20)	Required Left justified, blank filled to 20 characters if value is less than 20 characters.
97	rx_quantity_allowed	RX quantity allowed	The maximum allowable quantity of a drug or service that may be dispensed per prescription per date of service or per month.	X(9)	Required on Pharmacy claims For non-Pharmacy claims must be blank. Must be without any decimal points May include decimal point. For example, an amount of 30 should be coded as 3000. This field is only applicable when the NDC code being billed can be quantified in discrete units and should be described by the NDC-UNIT-OF-MEASURE field. Left justified, blank filled
98	rebate_eligible_indicator	Rebate Eligible Indicator	An indicator to identify claim lines with an NDC that is eligible for the drug rebate program.	X	*Y - Yes *N - No

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
99	ub_dis_atn	UB Discharge Status Code	On UB-04 claims, Patient Status Code at discharge.	XX	Required for all claims submitted on Uniform 04 (UH) claim form. When present, must be one of the standard two digit codes as described in the National Uniform Billing Committee (NUBC) UB-04 data specifications manual.
100	risk_type	Risk Type	Distinguishes for this service whether risk belongs to PCP(Group) or carrier. If cost should be charged to PCP(Group) then value = "PCP". Shared risk agreement should be identified as "SHR". Otherwise value = "CAR". Where there is no risk sharing the value should be entered as "CAR". PSM ONLY - when a PSM is submitting this file this field should be coded as "UNK" for Unknown. When Risk Type is "PCP", set to "Y" if stop loss for PCP(Group) has been reached for PCP or member. Otherwise "N". When Risk Type is "CAR", set to "N". PSM ONLY - set to "N". For Medicare Partno, defines whether service is part of the ASES coverage, the CMS (MA) coverage or both. When filled the valid values are - 1=ASES 2=CMS 3=BOTH (SPLIT)	XXX	Required. Must be filled. Must be "PCP", "SHR" or "CAR". For PSM only value can be "UNK".
101	stop_loss_flag	Stop Loss Flag		X	Required. Must be filled "Y" or "N".
102	applied_cost	Cost Applied To		X	Required for Plan Type "02" and "03" (Medicare Priority). Must be filled and be a valid value. Not Required for Plan Type "01", "04", "05", "06", "09".

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Date Format	Validation Rules
103	ases_split_amt	ASES Split Amount	For Medicare Plans, indicates the part of the Paid Amount allocated to ASES coverage.	99/7/99	Must be filled if Cost Applied To "01" or "02". Not Required for Plan Type "01", "04", "06", "08" or "09".
104	cms_split_amt	CMS Split Amount	For Medicare Plans, indicates the part of the Paid Amount allocated to CMS (MA) coverage.	99/7/99	Required for Plan Type "02" and "03" (Medicare Planes). Must be filled if Cost Applied To = 2 or 3. Not Required for Plan Type "01", "04", "06", "08" or "09".
105	off_island	Off Island Flag	Indicator for whether service was located off of the islands of Puerto Rico, Cuba, and Vieques.	X	Required Y=Off Island N=On Island
106	plan_version	Plan Version	Plan Version to distinguish multiple plans within the Plan Type. Always three numeric characters e.g. 001 See Plan Version List in Attachment VI	XXXX	Required Must be a 3 digit Plan Version Code Carrier ID, Plan Type, and Plan Version must coincide with a plan definition associated with ASES.
107	sv_units	Units of Service	Number of occurrences of service	9(10)	When present must be a number
108	claim_type	Claim Type	Claim Type: I=Inpatient O=Outpatient P=Professional	X	Required for all medical claims. For Rx and Dental claims, this field can be left blank. Must equal "I", "O" or "P" if populated.

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
100	admission_hour	Admission Hour	For UB-04 claims, this is the hour of admission. The hour code must be a two-digit code, based on 24-hour clock. See Hour Codes in Attachment VII	XX	Required for all claims submitted on Uniform Bill (UB) when present, must be as described in the National Uniform Billing Committee (NUBC) UB-04 data specifications manual. See attachment VII for the codes to be used.
110	discharge_hour	Discharge Hour	For UB-04 claims this is the hour of discharge. The hour code must be a two-digit code, based on 24-hour clock.	XX	Required for all claims submitted on Uniform Bill (UB) when present, must be as described in the National Uniform Billing Committee (NUBC) UB-04 data specifications manual. See Hour Codes in Attachment VII
111	admission_type	Admit Type	Admit type code indicates the primary reason (priority) for admission. Admission codes: 1 = Emergency 2 = Urgent 3 = Elective 4 = Newborn 5 = Trauma 9 = Information Not Available	X	Required for all claims submitted on Uniform Bill (UB) when present, must be as described in the National Uniform Billing Committee (UB) data specifications manual.
112	adm_prov_id	Admitting Provider Id	National Provider Identifier (NPI) of member's admitting provider.	X(20)	When present, must be a valid Provider ID found in the provider files. When present, must be valid NPI number.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
113	adm_prov_taxonomy	Admitting Provider Taxonomy	Indicates the corresponding provider taxonomy of admitting provider. To define provider's type, classification, and area of specialization.	X(12)	Generally, the provider taxonomy requires 10 bytes. However, two additional bytes have been provided for future expansion. Must be left justified and blank filled to the right.
114	check_en_date	Check Date	Check Date is the date when the check or electronic remittance for payment is processed.	YYMMDD	Must be a valid date. Must be on or after Service To Date.
115	check_num	Check Number	Check Number is the check or electronic remittance number for payment.	X(50)	Not required for denied claims. Must be left blank for Services with Payment Status of "E". Left justified, blank filled to 50 characters if value is less than 50 characters.
116	claim_rem_code_01	First Remittance Advice Remark Codes (RARCs)	Indicates the first RARCs to convey information about remittance processing or to provide a supplemental explanation for an adjustment already described by a Claim Adjustment Reason Code.	XXXX	Not required for denied claims. Must be left blank for Services with Payment Status of "E". Must be left justified and blank filled.
117	claim_rem_code_02	Second Remittance Advice Remark Codes (RARCs)	Indicates the second RARCs to convey information about remittance processing or to provide a supplemental explanation for an adjustment already described by a Claim Adjustment Reason Code.	XXXX	Must be left blank for Services with Payment Status of "E". Must be left justified and blank filled.
118	claim_rem_code_03	Third Remittance Advice Remark Codes (RARCs)	Indicates the third RARCs to convey information about remittance processing or to provide a supplemental explanation for an adjustment already described by a Claim Adjustment Reason Code.	XXXX	Must be left blank for Services with Payment Status of "E". Must be left justified and blank filled.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
110	claim_rem_code_D4	Fourth Remittance Advice Remark Code (RARC4)	Indicates the fourth RARC4 to convey information about remittance processing or to provide a supplemental explanation for an adjustment already described by a Claim Adjustment Reason Code.	XXXX	Must be left blank for Services with Payment Status of "E". Must be left justified and blank filled.
120	pos_ind_1	First Present on Admission (POA) Indicator	A code to identify conditions that are present at the time the order for inpatient admission occurs, conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. "Y" - Diagnosis was present at time of inpatient admission. "N" - Diagnosis was not present at time of inpatient admission. "U" - Documentation insufficient to determine if condition was present at time of inpatient admission. "W" - Clinically undetermined whether the condition was present at the time of inpatient admission.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
121	poa_ind_2	Second Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission. "N" = Diagnosis was not present at time of inpatient admission. "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission. "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.
122	poa_ind_3	Third Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission. "N" = Diagnosis was not present at time of inpatient admission. "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission. "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.

POA

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N	Field	Name	Description	Deliverable Data Format	Validation Rules
123	pod_ind_4	Fourth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.
124	pod_ind_5	Fifth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
125	poa_ind_8	Sixth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA Indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission. "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.
126	poa_ind_7	Seventh Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA Indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
127	pos_ind_8	Eighth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs. Conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.
128	pos_ind_9	Ninth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs. Conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
129	pon_ind_16	Tenth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.
130	pon_ind_17	Eleventh Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs; conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid value. Valid values: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
131	DOB_rid_12	Twelfth Present on Admission (POA) Indicator Flag	A code to identify conditions that are present at the time the order for inpatient admission occurs. Conditions that develop during an outpatient encounter, including emergency department, observation, or outpatient surgery. POA indicator must be reported on each diagnosis code submitted on facility claims, except for "specific" diagnosis codes.	X	Required for all claims involving inpatient admissions to general acute care hospitals. Must be left blank for Services exempt from POA reporting. Must be a valid VALUE code value: "Y" = Diagnosis was present at time of inpatient admission "N" = Diagnosis was not present at time of inpatient admission "U" = Documentation insufficient to determine if condition was present at the time of inpatient admission "W" = Clinically undetermined whether the condition was present at the time of inpatient admission. Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrence codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.
132	occurrence_code_01	First Occurrence Code	A code to describe specific event(s) relating to the billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NUPBC manual for specific codes. Must be right justified, zero filled.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrence codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.
133	occurrence_code_02	Second Occurrence Code	A code to describe specific event(s) relating to the billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NUPBC manual for specific codes. Must be right justified, zero filled.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrence codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
134	occurrence_code_03	Third Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See MUEC manual for specific codes. Must be right justified, zero filled. A code to describe specific event(s) relating to this billing period.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence codes, this field must be left blank.
135	occurrence_code_04	Fourth Occurrence Code	These fields can be used for either occurrences or occurrence spans. Must be a valid code. See MUEC manual for specific codes. Must be right justified, zero filled. A code to describe specific event(s) relating to this billing period.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence codes, this field must be left blank.
136	occurrence_code_05	Fifth Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See MUEC manual for specific codes. Must be right justified, zero filled. A code to describe specific event(s) relating to this billing period.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence codes, this field must be left blank.
137	occurrence_code_06	Sixth Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See MUEC manual for specific codes. Must be right justified, zero filled.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence codes, this field must be left blank.

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#	Field	Name	Description	Deliverable Data Format	Validation Rules
139	occurrence_code_07	Seventh Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NU8C manual for specific codes. Must be right justified, zero filled. A code to describe specific event(s) relating to this billing period.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.
139	occurrence_code_08	Eighth Occurrence Code	These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NU8C manual for specific codes. Must be right justified, zero filled	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.
140	occurrence_code_09	Ninth Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NU8C manual for specific codes. Must be right justified, zero filled	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.
141	occurrence_code_10	Tenth Occurrence Code	A code to describe specific event(s) relating to this billing period. These fields can be used for either occurrences or occurrence spans. Must be a valid code. See NU8C manual for specific codes.	XXXX	Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Occurrences codes are two alpha-numeric digits. For claims without occurrence code, this field must be left blank.

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CLAIMSERVICES INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
142	original_claim_id	Original Claim ID Number	For adjustments or reversals, must be the original claim ID reported by the carrier.	X(20)	Must be present on claims with a Claim Line Status-141. Status field equal to "A" or "R". Right justified.
143	birth_weight	Birth Weight	Newborn birth weight.	XXXX	For claims without adjustment or reversal, this field must be left blank. Left justified, blank field to 20 characters, if value is less than 20 characters.
144	admit_diag	Admitting Diagnosis Code	ICD code describing the patient's diagnosis at the time of admission.	X(7)	Newborn's birth weight in grams. Report in whole number with no decimal or commas. Should be supplied when available for all claims submitted on Uniform Bill (UB) claim. Required for all claims submitted on Uniform Bill (UB) claim form. When present, must be as described in the National Uniform Bill (UB) data specifications manual. Must be a valid ICD/DSM IV code without any decimal points. Diagnosis codes must be carried to their highest degree of detail. Left justified, blank field.
145	Filler	End of Record Filler	Field filler with ""	X	Required. Must be ""

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PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Data Format	Validation Rules
1	prov_carrier	Prov Carrier ID	Value must contain carrier. Must be a valid code. See Carrier Code List #1 Attachment B	99	Required. Must be two (2) digits (numeric). Must equal a valid Carrier ID as assigned by ASE3
2	prov_id	Prov ID	Must be the NPI, or if none exists, may be the T as is	X(20)	Required. Must be left justified and blank filled to the right. If NPI is used, must be 10 digit numeric NPI. For all providers found in the CLAIMSERVICES file, must be the NPI
3	prov_name	Prov Name	For an individual, last names / Apellidos. For an entity (other than an individual), the entity name (numeric)	X(50)	Required. Must be left justified. Blank filled to the right
4	prov_name	Prov Name	For an individual, first name (numeric)	X(20)	Required for IND. Must be left justified. Blank filled to the right
5	prov_name	Prov Name	For an individual, middle name	Optional	Must be left justified. Blank filled to the right
6	prov_name_type	Prov Name Type Indicator	Indicates that both of the provider is an individual or an entity. Valid values are: "I" - Individual "E" - Entity	X(1)	Required
7	prov_addr1	Prov Addr 1	First line of provider's physical address	X(45)	Required. Must be the physical address and last second and third line as needed. Must be left justified. Blank filled to the right
8	prov_addr2	Prov Addr 2	Second line of provider's physical address (if necessary)	X(45)	Optional. Must be left justified. Blank filled to the right
9	prov_addr3	Prov Addr 3	Third line of provider's physical address (if required)	X(45)	Optional. Must be left justified. Blank filled to the right
10	prov_city	Prov City	Provider's city	X(45)	Required. Must be left justified. Blank filled to the right
11	prov_state	Prov State	Provider's state	X(45)	Required. Must be left justified. Blank filled to the right

ADMINISTRACION DE SEGUROS DE SALUD

23 - 000444

Last Update: February 8, 2024

Contrato Número

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Data Format	Validation Rules
12	prov_zip	Prov Zip	Provider's Zip code Either 5 digit or plus 4 format without dashes	X(9)	Required Must be left justified, blank filled to the right. Significant characters must be numeric and 5 or 8 digits in length
13	prov_country	Prov Country	Provider's country Provider's telephone number.	X(45)	Required Must be left justified, blank filled to the right
14	prov_tel	Prov Telephone	SEE NOTES - Changes and Additions in Data File Layout: PROVIDER telephone numbers	X(20)	Required Must be left justified, blank filled to the right Must include only numbers with no spaces or [-] characters Must include area code Example - (787) 123-4567 will be coded as 7871234567
15	prov_ext	Prov Ext	Provider's telephone extension	X(20)	Optional Must be left justified, blank filled to the right
16	prov_email	Prov Email	Provider's e-mail address	X(40)	Optional If supplied it must fit e-mail address format rules Must be left justified, blank filled to the right
17	prov_contact	Prov Contact	Name of contact person if provider is not an individual Type of provider. See Attachment V	X(50)	Optional Must be left justified, blank filled to the right
18	prov_type	Prov Type	Provider Type Codes in Attachment V	X(20)	Required Must be left justified, blank filled to the right Must be a valid Provider Type Code
19	taxonomy1	Taxonomy 1	Report the NUGC healthcare provider taxonomy code. If not available, see Specialty Code in Attachment II	X(10)	Required Must be left justified, blank filled to the right. Must be a valid taxonomy Code.
20	spec1	Specialty Code # 1	Provider Specialty (first) See Specialty Code in Attachment II	X(20)	Required Must be left justified, blank filled to the right. Must be a valid Specialty Code
21	taxonomy2	Taxonomy 2	Report the NUGC healthcare provider taxonomy code. If not available, see Specialty Code in Attachment II	X(10)	Optional Must be left justified, blank filled to the right. Must be a valid taxonomy Code.
22	spec2	Specialty Code # 2	Provider Specialty (second). See Specialty Code in Attachment II	X(20)	Optional Must be left justified, blank filled to the right. Must be a valid Specialty Code

ADMINISTRACION DE SEGUROS DE SALUD

Carrier to ASES Data Submissions File Layouts

23 - 00044G

Contrato Número 

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Data Format	Validation Rules
23	taxonomy3	Taxonomy 3	Report the NUCC healthcare provider taxonomy code. If not available, see Specialty Code in Attachment III	X(10)	Optional Must be left justified, blank filled to the right. Must be a valid taxonomy Code.
24	spec3	Specialty Code 3	Provider Specialty (third). See Specialty Code in Attachment III	X(20)	Optional Must be left justified, blank filled to the right. Must be a valid Specialty Code.
25	taxonomy4	Taxonomy 4	Report the NUCC healthcare provider taxonomy code. If not available, see Specialty Code in Attachment III	X(10)	Optional Must be left justified, blank filled to the right. Must be a valid taxonomy Code.
26	spec4	Specialty Code 4	Provider Specialty (fourth). See Specialty Code in Attachment III	X(20)	Optional Must be left justified, blank filled to the right. Must be a valid Specialty Code.
27	network_specialist	Preferred Network Specialist	Indicates if the service provider is a participating specialist of the preferred network in the PWC	X	Required. Must be "Y" or "N"
28	federal_tax_id	Federal Tax ID	SSN for individuals, EIN for entities.	X(20)	Required Left justified, blank filled to the right. Must be 9 digits in significant positions.
29	tax_id_indicator	Federal Tax ID Indicator	Valid values: "SSN" "EIN"	X(3)	Required Should be supplied when available.
30	license_number	License Number	State License Number	X(15)	Required Should be supplied when available. Must be left justified, blank filled to the right.
31	npi	NPI	National Provider Identifier	X(10)	Required Must be 10-digit numeric NPI. For all providers found in the CLAIMSERVICES files, the NPI must be provided. If none exists must be "N/A".

Contrato Número

PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Data Format	Validation Rules
32	dea_number	DEA Number	DEA number	X(20)	Optional Should be supplied when available Must be left justified, blank filled to the right
33	medicare_number	Medicare Number	Medicare number	X(20)	Optional Must be left justified, blank filled to the right
34	medicaid_number	Medicaid Number	Medicaid number	X(20)	Required Must be left justified, blank filled to the right
35	extract_date	Extract Date	Date on which record is originally extracted from Carrier's system to create the Provider Input File.	YYYYMMDD	Required Must be a valid date Must be same or equal to any other date field on record
36	cia_id	CLIA Number	Indicates the Clinical Laboratory Improvement Act (CLIA) certification number for laboratory services billed by an entity performing CLIA covered procedures. CLIA number consists of ten alphanumeric positions. Indicates if the provider is accepting new patients (members) or not.	X(10)	Required for providers with specialty code equals to 'Clinical Laboratory' Left justified, blank filled to the right.
37	accepting_new_pat	Accepting New Patient Indicator	Valid values: 0 = No 1 = Yes 8 = N/A - The individual only practices as a member of a group.	X	Must be a valid value.
38	dob	Birth Date	For an Individual Provider Date of Birth in YYYYMMDD format	YYYYMMDD	Required for an individual, left blank for an entity Must be a valid date Cannot be in later than the Extract Date Cannot be greater than 150 years ago compared to Extract Date.

Carrier to ASES Data Submissions
File Layouts

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Contrato Número

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Data Format	Validation Rules
39	dead	Death Date	For an Individual Provider, Date of Death in YYYYMMDD format	YYYYMMDD	Optional for an individual; left blank for an entity. Must be a valid date. Cannot be in later than the Extract Date. Cannot be greater than 150 years ago compared to Extract Date. Cannot be equal or less than the date of birth. A provider with a date of death before the Extract Date cannot be listed as a provider for an eligible individual. Required.
40	facility_group_ind_code	Facility Group Indicator Code	Indicates whether the SUBMITTING-STATE-PROV-ID is assigned to an individual, a group of providers, or a facility.	XX	Must be a valid value "01" = Facility - The entity identified by the associated SUBMITTING-STATE-PROV-ID is a facility. "02" = Group - The entity identified by the associated SUBMITTING-STATE-PROV-ID is a group of individual practitioners "03" = Individual - The entity identified by the associated SUBMITTING-STATE-PROV-ID is an individual. For Pharmacy claims must be blank.
41	license_entity	License Issuing Entity ID	Indicates the identity of the entity issuing the license or accreditation	X(50)	Required whenever a value is captured in the LICENSE-OR-ACCREDITATION-NUMBER data element. Must be left justified, blank, filled to the right. (Enter the applicable state code, county code, municipality name, "DEA", professional society's name, or the CLIA accreditation body's name.) IF LICENSE-TYPE = 1 (State, county, or municipality professional or business license) and the license-issuing entity is a state, then enter the applicable ANSI state numeric code. IF LICENSE-TYPE = 2 (DEA license), then enter the text string "DEA". IF LICENSE-TYPE = 3 (Professional society accreditation), then enter the text string identifying the professional society issuing the accreditation. IF LICENSE-TYPE = 4 (CLIA accreditation), then enter the text string identifying the CLIA accreditation body's name. IF LICENSE-TYPE = 5 (Other accreditation), then enter the text string identifying the entity issuing the accreditation. IF LICENSE-TYPE = 9 (Unknown), then enter "Unknown".

Carrier to ASSES Data Submissions
File Layouts



PROVIDERS INPUT FILE LAYOUT

Contrato Número

#	Field	Field	Description	Deliverable Data Format	Validation Rules
42	license_type	License Type	A code to identify the kind of provider's license. Valid values: "1" = State, county, or municipality professional or business license "2" = DEA license "3" = Professional society accreditation "4" = CLIA accreditation "5" = Other "9" = Unknown	X	Required whenever a provider is required by the state's agency requires one in order to be a Member/CHHP provider. Must be a valid value. If provider has more than one license, please report the one with lowest valid value. Example: for a provider with both "1" = State, county, or municipality professional or business license and "2" = DEA license, report "1" = State, county, or municipality professional or business license.
43	prov_dba	Provider DBA Name	The provider's name that is commonly used by the public when the "doing-business-as" () name is different from the legal name. DBA is an abbreviation for "doing business as" registered a DBA is required to operate a business under a name that differs from the company's legal name. For an individual, indicate the provider's gender.	X(50)	Leave the field empty when DBA name equals the legal name
44	sex	Sex Code	Valid values: M = Male F = Female U = Unknown	X	Must be a valid value
45	credential_eff_date	Credential Effective Date	The most recent credentialing/credentialing date of the provider. If the provider does not require credentialing, enter "1/1/1900" in this column.	YYYYMMDD	Required.

Carrier to ASES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

PROVIDERS INPUT FILE LAYOUT

#	Field	Field	Description	Deliverable Date Format	Validation Rules
46	credential_exp_date	Credential Expiration Date	The most recent credentialing/recertification expiration date of the provider. If the provider does not require recertification, enter "1/1/9999" in this column.	YYYYMMDD	Optional
47	contract_eff_date	Contract effective date	The provider's contract effective date.	YYYYMMDD	Required for contracted providers. For "Out of Network" providers, please report as "99991231".
48	contract_term_date	Contract termination date	The provider's contract termination date.	YYYYMMDD	For providers with an open-ended contract please report as "99991231". For a provider with an unknown contract termination date, leave blank.
49	Filler	End of Record Filler	Fixed filler with "x"	x	Required Must be 8 "
RECORD LENGTH					963

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ADMINISTRACION DE SEGUROS DE SALUD

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Contrato Número

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IPA INPUT FILE LAYOUT

Contrato Número

#	Field	Name	Description	Deliverable Data Format	Validation Rules
1	carrier_id	Carrier ID	Value that identifies carrier. Must be 8 valid code. See Carrier Code List in Attachment II.	99	Required Must be two (2) digits (numeric). Must equal a valid Carrier ID as assigned by ASES.
2	ipa	IPA Code	Code assigned by carrier to identify IPA/HCO. Maximum of 4 characters.	X(10)	Required IPA/HCO code assigned by Carrier Must be left justified, blank filled to the right
3	ipa_desc	IPA Description	Name of IPA/HCO	X(30)	Required Must be left justified, blank filled to the right
4	ipa_addr1	IPA Addr1	IPA/HCO's first line of address	X(45)	Required Must be left justified, blank filled to the right
5	ipa_addr2	IPA Addr2	IPA/HCO's second line of address (if required)	X(45)	Optional Must be left justified, blank filled to the right
6	ipa_addr3	IPA Addr3	IPA/HCO's third line of address (if required)	X(45)	Optional Must be left justified, blank filled to the right
7	ipa_city	IPA City	IPA/HCO's city	X(45)	Required Must be left justified, blank filled to the right
8	ipa_state	IPA State	IPA/HCO's state	X(45)	Required Must be left justified, blank filled to the right
9	ipa_zip	IPA Zip	IPA/HCO's zip code. Either 5 digit or plus 4 format without dashes	X(9)	Required Must be left justified, blank filled to the right Significant characters must be numeric. Must be 5 or 9 digits in length.
10	ipa_country	IPA Country	IPA/HCO's country	X(45)	Required Must be left justified, blank filled to the right
11	ipa_home_phone	IPA Home Phone	Home telephone number of contact person for IPA/HCO	X(30)	Optional Must be left justified, blank filled to the right Must include only numbers with no spaces or (-) characters. Must include area code Example - (787) 123-4567 will be coded as 7871234567
12	ipa_work_phone	IPA Work Phone	Principal work telephone number of IPA/HCO.	X(30)	Required Must be left justified, blank filled to the right Must include only numbers with no spaces or (-) characters. Must include area code Example - (787) 123-4567 will be coded as 7871234567
13	ipa_ext	IPA Ext	Telephone extension on all IPA Work Phone for contact person	X(20)	Optional Must be left justified, blank filled to the right

Carrier to ASES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

IPA INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
14	federal_ins_id	Federal Tax ID	EIN of IPA	X(20)	Required Must be left justified and blank filled to the right Significant characters must be numeric and 9 digits in length
15	extract_date	Extract Date	Date on which record is originally extracted from Carrier's system to create the IPA Input File.	YYYYMMDD	Required Must be a valid date Must be later or equal to any other date field on record
16	ipa_npi	IPA NPI	National Provider Identifier (NPI) of the IPA, where possible.	X(10)	Required Left justified, blank filled to the right
17	ipa_admin_name	IPA Administrator Name	IPA/ICO Administrator Last Names (Appellidos)	X(80)	Required Must be left justified, blank filled to the right
18	ipa_admin_fname	IPA Administrator Name	IPA/ICO Administrator First Name (Nombre)	X(30)	Optional Must be left justified, blank filled to the right
19	ipa_admin_mname	IPA Administrator Middle Name	IPA/ICO Administrator Middle Name	X(30)	Optional Must be left justified, blank filled to the right
20	filler	End of Record Filler	Fixed filler with ***	X	Required Must be ***
RECORD LENGTH					500

ADMINISTRACION DE SEGUROS DE SALUD

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Contrato Número

Carrier to ASSES Data Submissions File Layouts

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

CAPITATION INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
1	carrier_id	Carrier ID	Value that identifies carrier. Must be a valid code. See Carrier Code List in Attachment II.	99	Required Must be two (2) digits (numeric). Must equal a valid Carrier ID as assigned by ASSES.
2	cap_id	Capitation ID	Capitation payment ID must be a unique ID within carrier, except for the adjustments or reversals that must be the unique ID previously requested. This number is used to avoid duplicated Capitation records.	X(20)	Required Must be left justified, blank filled to the right. Must be a unique ID within Carrier.
3	cap_type	Capitation Type	Capitation type code defined as: '01' = Admin '02' = Dental '03' = DME ... See Attachment VII	99	Required Must be two (2) digits (numeric). Must be a valid code. See Capitation Type List in Attachment VII.
4	cap_date	Capitation Date	Date capitation paid	YYYYMMDD	Required Must be a valid date
5	exp_date	Experience Date	Experience date of capitation payment. This is the date for which the capitation payment applies.	YYYYMMDD	Required Must be a valid date
6	prov	Provider ID	Must be the NPI, or if none exists, may be the Tax ID of the provider to which the capitation payment is made.	X(20)	Required Must be a valid Provider ID found in PRY File. Must be left justified and blank filled to the right. If NPI is used, must be 10 digit numeric NPI. If Tax ID is used, must be 9 digits in significant positions.
7	prov_npi	Provider NPI	National Provider Identifier (NPI) of the provider to which the capitation payment is made.	X(10)	Required Must be the NPI, or if none exists, must be "N/A". Left justified, blank filled to the right.
8	ipa_id	IPA ID	Carrier assigned ID of IPAHCO. This must be filled when IPAHCO is involved (Must always be filled for Plan Type "01" by MCCs/TPAs)	X(10)	Required if Carrier ID corresponds to Plan Type "01". Must be a valid IPA Code for the Carrier and found in the IPA file. Left justified, blank filled to the right.

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

CAPITATION INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
9	region_code	Region	Region of member Regions are identified as: "A" = North "B" = Metro-North "E" = East "F" = North-East "G" = South-East "Z" = West "J" = San Juan "S" = South-West "P" = SPECIAL "X" = All Regions "Q" = Outside Puerto Rico	X	Required Must be valid ASES Region Code For plan type "01", the Region Code must be a valid region code, and the value cannot be "X" or "Q". For plan type "04", "05", "06" and "09", value must be "X".
10	municipality_code	Municipality	Municipality of residence of member See Municipality Code in Attachment I.	XXXX	Required Must be ASES Municipality Code All numbers, right justified, zero filled Must correspond to a Municipality within Region Code For details of Puerto Rico, code 0888 is included in the list of Municipality Codes.
11	member_ssn	Member SSN	Social Security Number of member	9(9)	Required Must be 9 digits (numeric) Right justified, zero filled
12	household_id	ASES Household ID	Household ID as supplied in ASES Eligibility data	X(11)	Required ASES / ODSI Household ID. Alphanumeric last 11 characters. For government employee use SSN Main Holder. Must be left justified, blank filled to the right.

Carrier to ASES Data Submissions
File Layouts

CAPITATION INPUT FILE LAYOUT

Contrato Número

#	Field	Name	Description	Deliverable Data Format	Validation Rules
13	member_suffix	Member Suffix	Identifies the beneficiary within the family group. For non-governmental employees - Must be the two digit member suffix as supplied in ASIES Eligibility data. For governmental employees - Must be one of the following: 01 = Principal - (Main Holder) 02 = Spouse - Direct 03 = Spouse - Joint (Mancomunado) 04 = Children - Direct 05 = Dependent - Direct (Parent) 06 = Subfamilial 07 = Co-Habitant 08 = Co-Habitant - Joint (Mancomunado)	99	Required Must be 2 digits (numeric)
14	cap_amt	Capitation Amount	Capitation amount held to provider MAY BE NEGATIVE SEE NOTES - Changes and Additions in Data File Layouts: CAPITATION AMOUNT	S9(7)999	Required Must be a number Signed, may be negative Sign must appear in leftmost byte, other 9 bytes must be numeric If the value is negative the sign byte must be a '-', otherwise it must be blank
15	gross_cap_amt	Gross Capitation Amount	Gross Capitation amount paid to provider per MPI for all risk types. MAY BE NEGATIVE SEE NOTES - Changes and Additions in Data File Layouts: CAPITATION AMOUNT	S9(7)999	Required Must be a number Signed, may be negative Sign must appear in leftmost byte, other 9 bytes must be numeric If the value is negative the sign byte must be a '-', otherwise it must be blank
16	net_cap_amt	Net Capitation Amount	Net Capitation amount held to provider per MPI for all risk types. MAY BE NEGATIVE SEE NOTES - Changes and Additions in Data File Layouts: CAPITATION AMOUNT	S9(7)999	Required Must be a number Signed, may be negative Sign must appear in leftmost byte, other 9 bytes must be numeric If the value is negative the sign byte must be a '-', otherwise it must be blank

Carrier to ASIES Data Submissions
File Layouts

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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CAPITATION INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
17	risk_type	UPI Risk Type	Distinguishes for the service whether risk belongs to PCPY(Group) or carrier. If cost should be charged to PCPY(Group) then value = "PCPY". If the risk is shared then the value = "SHR". Otherwise value = "CAR" (Carrier). Where there is no risk sharing the value should be entered as "CAR".	XXX	Required Must be filled Must be "PCPY", "SHR" or "CAR". For PBM the only value should be "LINK"
18	sex	Member capitation sex	Member capitation sex 0001 Medicare A&B Male 0002 Medicare A Male 0006 Medicare A&B Female 0007 Medicare A Female 0008 0-11 Months 0009 12-23 Months 0010 24 Months - 10 Years 0011 11 - 18 Years 0024 19 - 35 Female 0025 19 - 35 Male 0026 36 - 54 Female 0027 36 - 54 Male 0028 55 - 64 Female 0029 55 - 64 Male 0031 65 + Female 0032 65 + Male	X(A)	Required
19	days	Capitation days	Number of days included in capitation amount.	599	Required Must be a number 3 byte field Signed, may be negative only for adjustments or reversals Sign must appear in leftmost byte, other 2 bytes must be numeric if the value is negative the sign byte must be a "-", otherwise it must be blank.

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Contrato Número

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

CAPITATION INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
20	mem_percent	Capitation percentage	Percentage (days / month days)	9999	Required Must be a number 4 byte field Signed, may be negative only for adjustments or reversals Sign must appear in leftmost byte, other 3 bytes must be numeric If the value is negative the sign byte must be a '-', otherwise it must be blank.
21	extract_date	Extract Date	Date on which record is originally extracted from Carrier's system to create the Capitation Input File.	YYYYMMDD	Required Must be a valid date Must be later or equal to any other date field on record
22	mpt	MPI Number or Contract Number	Master Patient Index (MPI) As supplied in ASES Eligibility Data For government employees this will be the contract number	X(13)	Required Must be a valid MPI number For government employee only, contract number Must be left justified, blank filled to the right
23	Federal_Tax_ID	Federal Tax ID (SSN or EIN)	The federal identification number of the provider to which the capitation payment is made If the provider does not have a federal identification number, enter '999999999' in this column. SSN for individuals, EIN for entities. Fixed filler with "9"	X(20)	Required Left justified, blank filled to the right Must be 9 digits in significant positions
24	filler	End of Record Filler		X	Required Must be "9"
RECORD LENGTH					193

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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NETWORK INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
1	carrier	Carrier ID	ASES assigned carrier code. Must be (2) digits (numeric)	00	Required Must be two (2) digit s (numeric). Must equal a valid Carrier ID as assigned by ASES.
2	provider_type	Provider Type	PO, Specialist, General, X-Ray, Ancillary Services, Special Case, Laboratory, Other Facility, Hospital	X(20)	Required Must be left justified, blank filled to the right
3	month	Month	Date field with the first day of month. Ex: 5/1/2014	YYYYMMDD	Required Must be a valid date
4	region	Region	The ASES region code. If the provider has multiple locations specify the Region for current address. Regions are identified as: A = North B = Metro-North E = East F = North-East G = South-East Z = West J = San Juan S = South-West P = SPECIAL O = Outside Puerto Rico	X	Required
5	ipm	IPA Code	The Identification number of the primary medical group. If not applicable enter "N/A".	X(10)	Required PAHCO code assigned by Carrier Must be left justified, blank filled to the right
6	prog_name	PMO Name	Code assigned by carrier to identify IPAHCO. Maximum of 4 characters	X(50)	Required
7	mpi	MPI	The name or title of the primary medical group. If not applicable enter "N/A". The national provider identification number. All providers are required to have an MPI number.	X(10)	Required
8	provider_duplicate_entry	Provider Duplicate Entry	Indicate if the provider is entered multiple times in the list. A provider may be entered one office location providing services. Enter a "Y" for the first entry of the provider in the list. Enter an "X" for any duplicate entries of the same provider in the list.	X	Required

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Carrier to ASES Data Submissions
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NETWORK INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
9	assigned_lives	Assigned lives	The number of assigned lives to the provider as of the last day of the reporting period. If the provider has multiple office locations, the number of assigned lives must be entered for the first entry (not a duplicated entry) for the provider. This number should include the sum of all office locations of the provider. If the provider does not have or require assigned lives, enter "0" in this column.	9999	Required
10	credentialed	Credentialed	Identify if the provider is up to date with all credentialing requirements as of the last day of the reporting period. Enter "yes" for a fully credentialed/credentialed provider, enter "no" if the provider requires credentialing/credentialing. If the provider is not required to submit credentialing/credentialing, enter "N/A" in this column.	XXX	Required
11	credentialed_eff_date	Credentialed Effective Date	The most recent credentialing/credentialing date of the provider. If the provider does not require credentialing, enter "1/1/1900" in this column.	YYYYMMDD	Required
12	credentialed_exp_date	Credentialed Expiration Date	The most recent credentialing/credentialing expiration date of the provider. If the provider does not require credentialing, enter "1/1/1900" in this column.	YYYYMMDD	Optional
13	federal_tax_id	Provider SSN or EIN	The federal identification number of the provider.	X(20)	Required Left justified. Blank field to the right Must be 9 digits in significant positions
14	prov_id	Provider ID	SSN for individuals, EIN for entities. Must be the NPI, or if none exists, may be the Tax Id.	X(20)	Required Must be left justified and blank filled to the right If NPI is used, must be 10 digit numeric NPI.
15	ccn	CCN	CMS Certification Number formerly known as the Medicare Provider Number.	X(20)	Optional
16	contract_eff_date	Contract effective date	The provider's contract effective date.	YYYYMMDD	Required For "Out of Network" providers, please report as 99991231.

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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NETWORK INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
17	contract_term_data	Contract termination date	The provider's contract termination date.	YYYYMMDD	Required For providers with an open-ended contract please report as '99991231'. For a provider with an unknown contract termination date, leave blank. Optional
18	specialty	Specialty	Provider Specialty (first). See Specialty Code description in Attachment III	X(40)	Optional
19	specialty_code	Specialty Code	Provider Specialty (first). See Specialty Code in Attachment III	XX	Required Must be left justified, blank filled to the right Must be a valid Specialty Code
20	name	Name	The full name of the provider.	X(80)	Optional Must be left justified, blank filled to the right
21	last_name1	Last Name 1	For an individual, the last name of the provider. If the provider has two last names, this should be the first name. For an entity (rather than an individual), the entity name	X(30)	Required Must be left justified, blank filled to the right
22	last_name2	Last Name 2	For an individual, the last name of the provider. If the provider has two last names, this should be the second name.	X(30)	Optional Must be left justified, blank filled to the right
23	first_name	First Name	For an individual, the first name of the provider.	X(50)	Required Must be left justified, blank filled to the right
24	mi	MI	For an individual, the middle name of the provider.	X(30)	Optional Must be left justified, blank filled to the right
25	addr_1	Address Line 1	The first line of the physical address of the provider.	X(48)	Required Must be the physical address and use second line as needed. Must be left justified, blank filled to the right
26	addr_2	Address Line 2	The second line of the physical address of the provider.	X(48)	Must be left justified, blank filled to the right
27	city	City	The city of the provider.	X(45)	Optional Must be left justified, blank filled to the right
28	zip	Zip code	Provider's Zip code Either 5 digit or plus 4 format without dashes	X(9)	Required Must be left justified, blank filled to the right Significant characters must be numeric and 5 or 9 digits in length

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Carrier to ASIS Data Submissions
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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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NETWORK INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
29	phone	Phone	Provider's telephone number. SEE NOTES - Changes and Additions in Data File Layouts: PROVIDER telephone numbers	X(20)	Required. Must be left justified, blank filled to the right. Must include only numbers with no spaces or (-) characters. Must include area code. Example - (787) 123-4567 will be coded as 7871234567
30	fax	Fax	The primary fax number of the provider. SEE NOTES - Changes and Additions in Data File Layouts: PROVIDER telephone numbers	X(20)	Optional. Must be left justified, blank filled to the right. Must include only numbers with no spaces or (-) characters. Must include area code. Example - (787) 123-4567 will be coded as 7871234567
31	sunday	Sunday working hours	The Sunday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
32	monday	Monday working hours	The Monday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
33	tuesday	Tuesday working hours	The Tuesday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
34	wednesday	Wednesday working hours	The Wednesday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
35	thursday	Thursday working hours	The Thursday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
36	friday	Friday working hours	The Friday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
37	saturday	Saturday working hours	The Saturday open office hours of the provider in 12hr format. (i.e. 8:00am - 5:00pm)	X(20)	Optional
38	ncpdp_id	NCPDP ID	The National Council for Prescription Drugs ID.	X(10)	Optional
39	state	State	The provider's address state.	X(45)	Optional. Must be left justified, blank filled to the right
40	license_number	License number	The Provider's license number.	X(10)	Required. Should be supplied when available. Must be left justified, blank filled to the right
41	contact_person	Contact person	The provider's contact person.	X(80)	Optional

Carrier to ASIES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

NETWORK INPUT FILE LAYOUT

#	Field	Name	Description	Deliverable Data Format	Validation Rules
	RECORD LENGTH				
					562

ADMINISTRACION DE
SEGUROS DE SALUD

23 - 000449

Contrato Número



PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENTS

**ADMINISTRACION DE
SEGUROS DE SALUD,**

23 - 000446

Contrato Número



Carrier to ASES Data Submissions
File Layout

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Version 4.2A

Last Update: February 6, 2024

Contrato Número

ATTACHMENT I - MUNICIPALITY CODES

Alphabetical by Municipality			
MUNICIPALITY	REGION	CODE	
Adjuntas	S	0004	
Aguada	Z	0008	
Aguadilla	Z	0012	
Aguas Buenas	E	0016	
Albionillo	G	0020	
Añasco	Z	0024	
Arecibo	A	0028	
Arroyo	G	0032	
Barceloneta	A	0036	
Barranquitas	G	0040	
Bayamón	B	0044	
Cabo Rojo	Z	0048	
Caguas	E	0052	
Camuy	A	0056	
Candovanas	F	0060	
Carolina	F	0064	
Cataño	B	0068	
Cayey	E	0072	
Ceiba	F	0076	
Ciales	A	0080	
Cidra	E	0084	
Coamo	G	0088	
Comerio	B	0092	
Corozal	B	0096	
Culebra	F	0100	

Ordered By Code		
CODE	MUNICIPALITY	REGION
0004	Adjuntas	S
0008	Aguada	Z
0012	Aguadilla	Z
0016	Aguas Buenas	E
0020	Albionillo	G
0024	Añasco	Z
0028	Arecibo	A
0032	Arroyo	G
0036	Barceloneta	A
0040	Barranquitas	G
0044	Bayamón	B
0048	Cabo Rojo	Z
0052	Caguas	E
0056	Camuy	A
0060	Candovanas	F
0064	Carolina	F
0068	Cataño	B
0072	Cayey	E
0076	Ceiba	F
0080	Ciales	A
0084	Cidra	E
0088	Coamo	G
0092	Comerio	B
0096	Corozal	B
0100	Culebra	F

Carrier to ASES Data Submissions
File Layout

23 - 00044G

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

ATTACHMENT I - MUNICIPALITY CODES

Alphabetical by Municipality		
MUNICIPALITY	REGION	CODE
Dorado	B	0104
Fajardo	F	0108
Florida	A	0112
Guanica	S	0116
Guayama	G	0120
Guayanilla	S	0124
Guaynabo	B	0128
Gurabo	E	0132
Haiillo	A	0136
Hormigueros	Z	0140
Humacao	E	0144
Isabela	Z	0148
Jayuya	S	0152
Juana Diaz	G	0156
Juncos	E	0160
Lajas	Z	0164
Lares	A	0168
Las Marias	Z	0172
Las Piedras	E	0176
Loiza	F	0180
Luquillo	F	0184
Manati	A	0188
Mancao	Z	0192
Maunabo	G	0196
Mayaguez	Z	0200

Ordered By Code		
CODE	MUNICIPALITY	REGION
0104	Dorado	B
0108	Fajardo	F
0112	Florida	A
0116	Guanica	S
0120	Guayama	G
0124	Guayanilla	S
0128	Guaynabo	B
0132	Gurabo	E
0136	Haiillo	A
0140	Hormigueros	Z
0144	Humacao	E
0148	Isabela	Z
0152	Jayuya	S
0156	Juana Diaz	G
0160	Juncos	E
0164	Lajas	Z
0168	Lares	A
0172	Las Marias	Z
0176	Las Piedras	E
0180	Loiza	F
0184	Luquillo	F
0188	Manati	A
0192	Mancao	Z
0196	Maunabo	G
0200	Mayaguez	Z

Carrier to ASIES Data Submissions
File Layouts

23 - 00044

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

ATTACHMENT I - MUNICIPALITY CODES

Alphabetical by Municipality		
MUNICIPALITY	REGION	CODE
Moca	Z	0204
Morovis	A	0208
Naguabo	E	0212
Naranjito	B	0216
Orocovis	G	0220
Patillas	G	0224
Peñuelas	S	0228
Ponce	S	0232
Puerta de Tierra	J	0264
Puerto Nuevo	J	0270
Quebradillas	A	0238
Rincon	Z	0240
Rio Grande	F	0244
Rio Piedras	J	0272
Sabana Grande	Z	0248
Salinas	G	0252
San German	Z	0256
San José	J	0274
San Juan	J	0266
San Lorenzo	E	0276
San Sebastian	Z	0280
Santa Isabel	G	0284
Toa Alta	B	0288
Toa Baja	B	0292
Trujillo Alto	F	0296

Ordered By Code		
CODE	MUNICIPALITY	REGION
0204	Moca	Z
0208	Morovis	A
0212	Naguabo	E
0216	Naranjito	B
0220	Orocovis	G
0224	Patillas	G
0228	Peñuelas	S
0232	Ponce	S
0236	Quebradillas	A
0240	Rincon	Z
0244	Rio Grande	F
0248	Sabana Grande	Z
0252	Salinas	G
0256	San German	Z
0264	Puerta de Tierra	J
0266	San Juan	J
0270	Puerto Nuevo	J
0272	Rio Piedras	J
0274	San José	J
0276	San Lorenzo	E
0280	San Sebastian	Z
0284	Santa Isabel	G
0288	Toa Alta	B
0292	Toa Baja	B
0296	Trujillo Alto	F

Carries to ASES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT I - MUNICIPALITY CODES

Alphabetical by Municipality		
MUNICIPALITY	REGION	CODE
Utuado	A	0300
Vega Alta	B	0304
Vega Baja	A	0308
Vieques	F	0312
Villalba	G	0316
Yabucoa	E	0320
Yauco	S	0324
Outside Puerto Rico	O	0666

Ordered By Code		
CODE	MUNICIPALITY	REGION
0300	Utuado	A
0304	Vega Alta	B
0308	Vega Baja	A
0312	Vieques	F
0316	Villalba	G
0320	Yabucoa	E
0324	Yauco	S
0666	Outside Puerto Rico	O

* 0666 is valid only for use with Municipality Service on CLAIMSERVICES Input File and/or Municipality on CAPITATION Input File.

NOTE: Any municipality code may appear in region SPECIAL.



**ADMINISTRACION DE
SEGUROS DE SALUD**

23 - 000449

Contrato Número



Carrier to ASES Data Submissions
File Layouts

23 - 000446 PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT II - CARRIER CODES

Contrato Número

CODE	Carrier	Type
01	(discontinued) Triple-S Salud, Inc.	MCO
02	(discontinued) Humana	MCO
03	(discontinued) Triple-S Salud, Inc.	TPA
04	(discontinued) First Medical Health Plan, Inc.	MCO
05	(discontinued) PMC Medicare Choice, LLC	MCO
06	(discontinued) Triple-S Salud, Inc.	MCO
07	(discontinued) Molina Healthcare of Puerto Rico, Inc.	MCO
08	(discontinued) MMM Multi Health, LLC	MCO
09	First Medical Health Plan, Inc. (NHM)	MCO
10	MMM Multi Health, LLC (NHM)	MCO
11	(discontinued) Molina Healthcare of Puerto Rico, Inc. (NHM)	MCO
12	Plan de Salud Menonita (NHM)	MCO
13	Triple-S Salud, Inc. (NHM)	MCO
17	(discontinued) MCS	MCO
25	(discontinued) La Cruz Azul de P.R.	MCO
27	(discontinued) MCS Life	Medicare Platino
28	(discontinued) Red Medica	Medicare Platino
29	MMM Healthcare, INC	Medicare Platino
31	(discontinued) Triple-S Salud, Inc.	Medicare Platino
33	Preferred Medicare Choice	Medicare Platino
34	MCS Advantage	Medicare Platino
35	(discontinued) COSVIMed	Medicare Platino
37	(discontinued) Salud Dorada con Medicare	Medicare Platino

Carrier to ASES Data Submissions
File Layouts

ATTACHMENT II - CARRIER CODES

Contrato Número

CODE	Carrier	Type
39	(discontinued) MAPFRE	Medicare Platino
41	(discontinued) Health Medicare Ultra	Medicare Platino
42	Humana	Medicare Platino
44	(discontinued) Auxilio Platino	Medicare Platino
45	(discontinued) Constellation Health, LLC	Medicare Platino
46	Triple-S Advantage	Medicare Platino
47	(discontinued) American Health	Medicare Platino
48	(discontinued) MMM-First Plus	Medicare Platino
49	(discontinued) First Medical Health Plan, Inc.	Medicare Platino
51	(discontinued) Triple-S Salud, Inc.	TPA - Direct Contract
52	(discontinued) Humana	TPA - Direct Contract
53	(discontinued) MCS	TPA - Direct Contract
54	(discontinued) Triple-S Salud, Inc.	TPA - Direct Contract
55	(discontinued) COSVI	TPA - Direct Contract
60	(discontinued) Caremark	PBM
62	ABARCA	PBM
64	MG-21	PBM
70	(discontinued) ASSMCA	Mental Health Pilot
71	Plan de Salud Hospital Menonita	Government Employee
72	MMM Healthcare, INC	Government Employee
73	(discontinued) National Life Insurance Company	Government Employee
74	(discontinued) Ryder Health Plan, Inc.	Government Employee
75	Triple-S Salud Inc.	Government Employee

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT II - CARRIER CODES

Contrato Número

CODE	Carrier	Type
76	(discontinued) BHP	MBHO
77	Humana Health Plan of Puerto Rico, Inc.	Government Employee
78	(discontinued) MAPFRE	Government Employee
79	MCS Life Insurance Company	Government Employee
80	(discontinued) PROSSAM	Government Employee
81	Asociacion de Maestros de Puerto Rico	Government Employee
82	First Medical Health Plan, Inc.	Government Employee
83	(discontinued) APS	MBHO
84	(discontinued) APS	Government Employee
85	PMC Medicare Choice, LLC	Government Employee
86	(discontinued) Molina Healthcare of Puerto Rico, Inc.	Government Employee
87	Tripto-S Advantage	Government Employee
88	(discontinued) MMM-First Plus	Government Employee
89	(discontinued) Panamerican Life Insurance Group (PALIG)	Government Employee
90	(discontinued) Delta Dental	Government Employee
91	MMM Multi Health, LLC	Government Employee
95	(discontinued) FHC	MBHO
98	(discontinued) American Health Medicare	Government Employee

Carrier In ASFS Data Submissions
File Layout

ATTACHMENT III - SPECIALTY CODES

Contrato Número

CODE	Specialty
Codes included in this table are designed for completeness and in no way imply coverage of services under the Government Health Insurance Plan	
01	General Practice
02	General Surgery
03	Allergy/Immunology
04	Otolaryngology
05	Anesthesiology
06	Cardiology
07	Dermatology
08	Family Practice
09	Interventional Pain Management
10	Gastroenterology
11	Internal Medicine
12	Osteopathic Manipulative Therapy
13	Neurology
14	Neurosurgery
15	Speech Language Pathologist in Private Practice
16	Obstetrics / Gynecology
17	Hospice and palliative care
18	Ophthalmology
19	Oral Surgery
20	Orthopedic Surgery
21	Cardiac electrophysiology




Comes to ASSES Data Substitutions

File Layouts

Contrato Número

ATTACHMENT III - SPECIALTY CODES

CODE	Specialty
22	Pathology
23	Sports medicine
24	Plastic and Reconstructive Surgery
25	Physical Medicine / Rehabilitation
26	Psychiatry
27	Geriatric psychiatry
28	Colorectal Surgery (Formerly Proctology)
29	Pulmonary Diseases
30	Diagnostic Radiology
31	Intensive cardiac rehabilitation
32	Anesthesiologist Assistant
33	Thoracic Surgery
34	Urology
35	Chiropractic
36	Nuclear Medicine
37	Pediatric Medicine
38	Geriatric Medicine
39	Nephrology
40	Hand Surgery
41	Optometry
42	Certified Nurse Midwife
43	Certified Registered Nurse Assistant (CRNA)
44	Infectious Disease

Carrier to ASES Data Submissions
File Layouts

23 - 00044 G

ATTACHMENT III - SPECIALTY CODES

CODE	Specialty
45	Mammography Screening Center
46	Endocrinology
47	Independent Diagnostics Testing Facility
48	Podiatry
49	Ambulatory Surgical Center
50	Nurse Practitioner
51	Medical Supply Company with Orthotist
52	Medical Supply Company with Prosthetist
53	Medical Supply Company with Orthotist-Prosthetist
54	Other Medical Supply Company
55	Individual Certified Orthotist
56	Individual Certified Prosthetist
57	Individual Certified Orthotist-Prosthetist
58	Medical Supply Company with pharmacist
59	Ambulance Service Provider
60	Public Health and Welfare Agency
61	Voluntary Health or Charitable Agency
62	Psychologist
63	Portable X-ray Supplier
64	Audiologist
65	Physical Therapist
66	Rheumatology
67	Occupational Therapy

Carrier to ASFS Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT III - SPECIALTY CODES

Contrato Número

CODE	Specialty
68	Clinical Psychologist
69	Clinical Laboratory
70	Multi-Specialty Clinic or Group Practice
71	Registered Dietician / Nutritional Professional
72	Pain Management
73	Mass Immunization Roster Builders
74	Radiation Therapy Center
75	Slide Preparation Facilities
76	Peripheral Vascular Disease
77	Vascular Surgery
78	Cardiac Surgery
79	Addiction Medicine
80	Licensed Clinical Social Worker
81	Critical Care (Intensivists)
82	Hematology
83	Hematology / Oncology
84	Preventive Medicine
85	Maxillofacial Surgery
86	Neuropsychiatry
87	All Other Suppliers
88	Unknown Supplier / Provider Specialty
89	Certified Clinical Nurse Specialist
90	Medical Oncology

Carrier to ASES Data Submissions

File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION
ATTACHMENT III - SPECIALTY CODES

CODE	Specialty
91	Surgical Oncology
92	Radiation Oncology
93	Emergency Medicine
94	Intervention Radiology
96	Optician
97	Physician Assistant
98	Gynecological Oncology
99	Unknown Physician Specialty
A1	Skilled Nursing Facility
A2	Intermediate Care Nursing Facility
A3	Other Nursing Facility
A4	Home Health Agency
A5	Pharmacy
A6	Medical Supply Company with Respiratory Therapist
A7	Department Store
A8	Grocery Store
BB	Blood Bank
CV	Cardiac Catheterization Facility
DC	Detox Center
DD	Dentist
DF	Dialysis Facility
EC	Emergency Care Facility
EN	Endodontist

Carrier to ASSES Data Submissions
File Layouts

23 - 000446

Contrato Número

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT III - SPECIALTY CODES

CODE	Specialty
G1	Geneticist
HE	Health Educator
HN	Home Health Nurse
HV	HIV Ambulatory Antibiotic Facility
IC	Intensive Care Unit
IT	Infusion Therapy
LI	Lithotripsy
N1	Neonatology
N2	Neonatal ICU
O1	Occupational Medicine
OP	Optical
P1	Perinatology
P2	Pediatric Surgery
PC	Clinic - Primary Level
PE	Periodontist
PH	Private Hospital
PP	Private Psychiatric Hospital
PS	Psychiatric Partial Hospital
RT	Respiratory Therapist
SH	State Hospital
SP	State Psychiatric Hospital
ST	Short Term Intervention Center (Behavioral Health-Stabilization Unit)
XR	X-ray Facility

Carrier to ASLES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT III - SPECIALTY CODES

CODE	Specialty
Z4	Cardiovascular Surgery Program

**ADMINISTRACION DE
SEGUROS DE SALUD**

23 - 0 0 0 4 4 4

Contrato Número



Carrier to ASES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT IV - PLACE OF SERVICE CODES

Contrato Número

CODE	Name	Description
Codes included in this table are designed for completeness and in no way imply coverage of services under the Government Health Insurance Plan		
01	Pharmacy	A facility or location where drugs and other medically related items and services are sold, dispensed, or otherwise provided directly to patients.
02	Telehealth Provided Other than in Patient's Home	The location where health services and health related services are provided or received, through telecommunication technology. Patient is not located in their home when receiving health services or health related services through telecommunication technology.
03	School	A facility whose primary purpose is education.
04	Homeless Shelter	A facility or location whose primary purpose is to provide temporary housing to homeless individuals. (e.g., emergency shelters, individual or family shelters).
05	Indian Health Service Free-standing Facility	A facility or location, owned and operated by the Indian Health Service, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services to American Indians and Alaska Natives who do not require hospitalization.
06	Indian Health Service Provider-based Facility	A facility or location, owned and operated by the Indian Health Service, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services rendered by, or under the supervision of, physicians to American Indians and Alaska Natives admitted as inpatients or outpatients.
07	Tribal 638 Free-standing Facility	A facility or location owned and operated by a federally recognized American Indian or Alaska Native tribe or tribal organization under a 638 agreement, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services to tribal members who do not require hospitalization.
08	Tribal 638 Provider-based Facility	A facility or location owned and operated by a federally recognized American Indian or Alaska Native tribe or tribal organization under a 638 agreement, which provides diagnostic, therapeutic (surgical and non-surgical), and rehabilitation services to tribal members admitted as inpatients or outpatients.

Carrier to ASES Data Submissions
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23 - 000449 PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

ATTACHMENT IV - PLACE OF SERVICE CODES

CODE	Name	Description
00	Prison / Correctional Facility	A prison, jail, reformatory, work farm, detention center, or any other similar facility maintained by either Federal, State or local authorities for the purpose of confinement or rehabilitation of adult or juvenile criminal offenders.
10	Telehealth Provided in Patient's Home	The location where health services and health related services are provided or received, through telecommunication technology. Patient is located in their home (which is a location other than a hospital or other facility where the patient receives care in a private residence) when receiving health services or health related services through telecommunication technology.
11	Office	Location, other than a hospital, Skilled Nursing Facility (SNF), military treatment facility, community health center, State or local public health clinic, or Intermediate Care Facility (ICF), where the health professional routinely provides health examinations, diagnosis, and treatment of illness or injury on an ambulatory basis.
12	Home	Location, other than a hospital or other facility, where the patient receives care in a private residence.
13	Assisted Living Facility	Congregate residential facility with self-contained living units providing assessment of each resident's needs and on-site support 24 hours a day, 7 days a week, with the capacity to deliver or arrange for services including some health care and other services.
14	Group Home	A residence, with shared living areas, where clients receive supervision and other services such as social and/or behavioral services, custodial service, and minimal services.
15	Mobile Unit	A facility/unit that moves from place-to-place equipped to provide preventive, screening, diagnostic, and/or treatment services.
16	Temporary Lodging	A short term accommodation such as a hotel, camp ground, hostel, cruise ship or resort where the patient receives care, and which is not identified by any other POS code.

Carrier to ASES Data Submissions
File Layouts

23 - 00044G

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

ATTACHMENT IV - PLACE OF SERVICE CODES

CODE	Name	Description
17	Walk-in Retail Health Clinic	A walk-in health clinic, other than an office, urgent care facility, pharmacy or independent clinic and not described by any other Place of Service code, that is located within a retail operation and provides, on an ambulatory basis, preventative and primary care services.
18	Place of Employment- Workplace	A location, not described by any other POS code, owned or operated by a public or private entity where the patient is employed, and where a health professional provides on-going or episodic occupational medical, therapeutic or rehabilitative services to the individual.
19	Off Campus-Outpatient Hospital	A portion of an off-campus hospital provider based department which provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services to sick or injured persons who do not require hospitalization or institutionalization.
20	Urgent Care Facility	Location, distinct from a hospital emergency room, an office, or a clinic, whose purpose is to diagnose and treat illness or injury for unscheduled ambulatory patients seeking immediate medical attention.
21	Inpatient Hospital	A facility, other than psychiatric, which primarily provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services by, or under, the supervision of physicians to patients admitted for a variety of medical conditions.
22	On Campus- Outpatient Hospital	A portion of a hospital, which provides diagnostic, therapeutic (both surgical and nonsurgical), and rehabilitation services to sick or injured persons who do not require hospitalization or institutionalization.
23	Emergency Room - Hospital	A portion of a hospital where emergency diagnosis and treatment of illness or injury is provided.
24	Ambulatory Surgical Center	A freestanding facility, other than a physician's office, where surgical and diagnostic services are provided on an ambulatory basis.
25	Birthing Center	A facility, other than a hospital's maternity facilities or a physician's office, which provides a setting for labor, delivery, and immediate post-partum care as well as immediate care of newborn infants.

Carrier to ASES Data Submissions
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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

ATTACHMENT IV - PLACE OF SERVICE CODES

CODE	Name	Description
26	Military Treatment Facility	A medical facility operated by one or more of the Uniformed Services... Military Treatment Facility (MTF) also refers to certain former U.S. Public Health Service (USPHS) facilities now designated as Uniformed Service Treatment Facilities (USTF).
27-30	Unassigned	N/A
31	Skilled Nursing Facility	A facility, which primarily provides inpatient skilled nursing care and related services to patients who require medical, nursing, or rehabilitative services but does not provide the level of care or treatment available in a hospital.
32	Nursing Facility	A facility which primarily provides to residents skilled nursing care and related services for the rehabilitation of injured, disabled, or sick persons, or, on a regular basis, health-related care services above the level of custodial care to other than mentally retarded individuals.
33	Custodial Care Facility	A facility which provides room, board and other personal assistance services, generally on a long-term basis, and which does not include a medical component.
34	Hospice	A facility, other than a patient's home, in which palliative and supportive care for terminally ill patients and their families are provided.
35-40	Unassigned	N/A
41	Ambulance - Land	A land vehicle specifically designed, equipped and staffed for lifesaving and transporting the sick or injured.
42	Ambulance - Air or Water	An air or water vehicle specifically designed, equipped and staffed for lifesaving and transporting the sick or injured.
43-48	Unassigned	N/A
49	Independent Clinic	A location, not part of a hospital and not described by any other Place of Service code, that is organized and operated to provide preventive, diagnostic, therapeutic, rehabilitative, or palliative services to outpatients only.

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Carrier to ASES Data Submissions
File Layouts

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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ATTACHMENT IV - PLACE OF SERVICE CODES

Contrato Número

CODE	Name	Description
50	Federally Qualified Health Center	A facility located in a medically underserved area that provides Medicare beneficiaries preventive primary medical care under the general direction of a physician.
51	Inpatient Psychiatric Facility	A facility that provides inpatient psychiatric services for the diagnosis and treatment of mental illness on a 24-hour basis, by or under the supervision of a physician.
52	Psychiatric Facility Partial Hospitalization	A facility for the diagnosis and treatment of mental illness that provides a planned therapeutic program for patients who do not require full time hospitalization, but who need broader programs than are possible from outpatient visits to a hospital-based or hospital-affiliated facility.
53	Community Mental Health Center	A facility that provides the following services: <ul style="list-style-type: none"> - Outpatient services, including specialized outpatient services for children, the elderly, individuals who are chronically ill, and residents of the CMHC's mental health services area who have been discharged from inpatient treatment at a mental health facility. • 24 hour a day emergency care services. • Day treatment, other partial hospitalization services, or psychosocial rehabilitation services. - Screening for patients being considered for admission to State mental health facilities to determine the appropriateness of such admission. - Consultation and education services.
54	Intermediate Care Facility/ Individuals with Intellectual Disabilities	A facility which primarily provides health-related care and services above the level of custodial care to individuals but does not provide the level of care or treatment available in a hospital or SNF.
55	Residential Substance Abuse Treatment Facility	A facility, which provides treatment for substance (alcohol and drug) abuse to live-in residents who, does not require acute medical care. Services include individual and group therapy and counseling, family counseling, laboratory tests, drugs and supplies, psychological testing, and room and board.

23 - 00044 & PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT IV - PLACE OF SERVICE CODES

Contrato Número

CODE	Name	Description
56	Psychiatric Residential Treatment Center	A facility or distinct part of a facility for psychiatric care, which provides a total 24-hour therapeutically, planned and professionally staffed group living and learning environment.
57	Non-residential Substance Abuse Treatment Facility	A location which provides treatment for substance (alcohol and drug) abuse on an ambulatory basis. Services include individual and group therapy and counseling, family counseling, laboratory tests, drugs and supplies, and psychological testing.
58	Non-residential Opioid Treatment Facility	A location that provides treatment for opioid use disorder on an ambulatory basis. Services include methadone and other forms of Medication Assisted Treatment (MAT).
59	Unassigned	N/A
60	Mass Immunization Center	A location where providers administer pneumococcal pneumonia and influenza virus vaccinations and submit these services as electronic media claims, paper claims, or using the roster billing method. This generally takes place in a mass immunization setting, such as, a public health center, pharmacy, or mall but may include a physician office setting.
61	Comprehensive Inpatient Rehabilitation Facility	A facility that provides comprehensive rehabilitation services under the supervision of a physician to inpatients with physical disabilities. Services include physical therapy, occupational therapy, speech pathology, social or psychological services, and orthotics and prosthetics services.
62	Comprehensive Outpatient Rehabilitation Facility	A facility that provides comprehensive rehabilitation services under the supervision of a physician to outpatients with physical disabilities. Services include physical therapy, occupational therapy, and speech pathology services.
63-64	Unassigned	N/A
65	End-Stage Renal Disease Treatment Facility	A facility other than a hospital, which provides dialysis treatment, maintenance, and/or training to patients or caregivers on an ambulatory or home-care basis.
66-70	Unassigned	N/A

PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT IV - PLACE OF SERVICE CODES

CODE	Name	Description
71	State or Local Public Health Clinic	A facility maintained by either State or local health departments that provide ambulatory primary medical care under the general direction of a physician.
72	Rural Health Clinic	A certified facility, which is located in a rural medically underserved area that provides ambulatory primary medical care under the general direction of a physician.
73-80	Unassigned	N/A
81	Independent Laboratory	A laboratory certified to perform diagnostic and/or clinical tests independent of an institution or a physician's office.
82-98	Unassigned	N/A
99	Other Place of Service	Other service facilities not specified above.

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT V - PROVIDER TYPE CODES

CODE	Description
Codes included in this table are designed for completeness and in no way imply coverage of services under the Governmental Health Insurance Plan	
AM	Ambulance
AS	Ambulatory Surgical Center
BB	Blood Bank
CL	Clinical Facility
DE	Dentist
DM	Durable Medical Equipment (DME)
EM	Emergency Facility
HH	Home Health Agency
HO	Hospital
HS	Hospice
LA	Laboratory
MD	Medical Doctor (Physician)
RX	Pharmacy
SN	Skilled Nursing Facility (SNF)
UF	Urgent Care facility
XR	Radiology Facility
ZZ	Other

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ATTACHMENT VI - PLAN VERSION LIST

Plan Type	Carrier Id	Plan Version	Plan Version Description	Plan_ACT	Plan Version Access	Plan Detail
01	09	100				Plan Vital
01	09	110				Plan Vital
01	09	120				Plan Vital
01	09	130				Plan Vital
01	09	220				Plan Vital
01	09	230				Plan Vital
01	09	300				Plan Vital
01	09	310				Plan Vital
01	09	320				Plan Vital
01	09	330				Plan Vital
01	09	970				Plan Vital
01	10	100				Encarcelados
01	10	110				Plan Vital
01	10	120				Plan Vital
01	10	130				Plan Vital
01	10	220				Plan Vital
01	10	230				Plan Vital
01	10	300				Plan Vital
01	10	310				Plan Vital
01	10	320				Plan Vital
01	10	330				Plan Vital
01	10	970				Encarcelados
01	12	100				Plan Vital
01	12	110				Plan Vital
01	12	120				Plan Vital
01	12	130				Plan Vital
01	12	270				Plan Vital
01	12	230				Plan Vital
01	12	300				Plan Vital
01	12	310				Plan Vital
01	12	320				Plan Vital

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Carrier ID	Plan Version	Plan Version Description	Plan ACT	Plan Version Access	Plan Detail
01	17	330			Plan Vital
03	12	970			Encarcelados
01	13	100			Plan Vital
01	13	110			Plan Vital
01	13	120			Plan Vital
01	13	130			Plan Vital
01	13	220			Plan Vital
01	13	230			Plan Vital
01	13	300			Plan Vital
01	13	310			Plan Vital
01	13	320			Plan Vital
01	13	330			Plan Vital
01	13	970			Encarcelados
02	29	004			Medicare Platino - MA-SNP
02	29	005			Medicare Platino - MA-SNP
02	29	014			Medicare Platino - MA-SNP
02	29	015			Medicare Platino - MA-SNP
02	29	017			Medicare Platino - MA-SNP
02	29	018			Medicare Platino - MA-SNP
02	29	019			Medicare Platino - MA-SNP
02	29	020			Medicare Platino - MA-SNP
02	29	023			Medicare Platino - MA-SNP
02	29	024			Medicare Platino - MA-SNP
02	29	025			Medicare Platino - MA-SNP
02	29	026			Medicare Platino - MA-SNP
02	33	005			Medicare Platino - MA-SNP
02	33	006			Medicare Platino - MA-SNP
02	33	007			Medicare Platino - MA-SNP
02	33	008			Medicare Platino - MA-SNP
02	33	009			Medicare Platino - MA-SNP
02	33	010			Medicare Platino - MA-SNP
02	33	015			Medicare Platino - MA-SNP

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Contracto Plan Type	Numero Contract	Plan Version	Plan Version Description	Plan Act	Plan Version Access	Plan Detail
02	33	016				Medicare Platino - MA-SNP
02	33	017				Medicare Platino - MA-SNP
02	33	018				Medicare Platino - MA-SNP
02	33	019				Medicare Platino - MA-SNP
02	33	020				Medicare Platino - MA-SNP
02	34	003				Medicare Platino - MA-SNP
02	34	004				Medicare Platino - MA-SNP
02	34	011				Medicare Platino - MA-SNP
02	34	012				Medicare Platino - MA-SNP
02	34	029				Medicare Platino - MA-SNP
02	34	030				Medicare Platino - MA-SNP
02	34	031				Medicare Platino - MA-SNP
02	34	032				Medicare Platino - MA-SNP
02	34	035				Medicare Platino - MA-SNP
02	34	036				Medicare Platino - MA-SNP
02	34	043				Medicare Platino - MA-SNP
02	34	044				Medicare Platino - MA-SNP
02	34	045				Medicare Platino - MA-SNP
02	34	046				Medicare Platino - MA-SNP
02	34	047				Medicare Platino - MA-SNP
02	34	048				Medicare Platino - MA-SNP
02	34	049				Medicare Platino - MA-SNP
02	34	050				Medicare Platino - MA-SNP
02	34	051				Medicare Platino - MA-SNP
02	34	052				Medicare Platino - MA-SNP
02	34	053				Medicare Platino - MA-SNP
02	34	054				Medicare Platino - MA-SNP
02	34	055				Medicare Platino - MA-SNP
02	34	056				Medicare Platino - MA-SNP
02	42	005				Medicare Platino - MA-SNP
02	42	006				Medicare Platino - MA-SNP
02	42	007				Medicare Platino - MA-SNP

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23 - 000446 PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contract Number	Plan Version	Plan Version Description	Plan Act	Plan Version Access	Plan Detail
02	42	008			Medicare Platino - MA-SNP
02	42	013			Medicare Platino - MA-SNP
02	42	014			Medicare Platino - MA-SNP
02	42	015			Medicare Platino - MA-SNP
02	42	016			Medicare Platino - MA-SNP
02	42	017			Medicare Platino - MA-SNP
02	42	018			Medicare Platino - MA-SNP
02	42	019			Medicare Platino - MA-SNP
02	42	020			Medicare Platino - MA-SNP
02	42	021			Medicare Platino - MA-SNP
02	42	022			Medicare Platino - MA-SNP
02	42	023			Medicare Platino - MA-SNP
02	42	024			Medicare Platino - MA-SNP
02	46	003			Medicare Platino - MA-SNP
02	46	004			Medicare Platino - MA-SNP
02	46	005			Medicare Platino - MA-SNP
02	46	006			Medicare Platino - MA-SNP
02	46	007			Medicare Platino - MA-SNP
02	46	008			Medicare Platino - MA-SNP
02	46	011			Medicare Platino - MA-SNP
02	46	012			Medicare Platino - MA-SNP
02	46	013			Medicare Platino - MA-SNP
02	46	014			Medicare Platino - MA-SNP
02	46	015			Medicare Platino - MA-SNP
02	46	016			Medicare Platino - MA-SNP
02	46	017			Medicare Platino - MA-SNP
02	46	018			Medicare Platino - MA-SNP
02	46	019			Medicare Platino - MA-SNP
02	46	020			Medicare Platino - MA-SNP
02	46	025			Medicare Platino - MA-SNP
02	46	026			Medicare Platino - MA-SNP
02	46	027			Medicare Platino - MA-SNP

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contract Number	Plan Version	Plan Version Description	Plan Act	Plan Version Access	Plan Detail
02	46				Medicare Platino - MA-SNP
04	71	Oro	Regular	MCO	
04	71	Plata	Regular	MCO	
04	71	Alternativa 1 Plata	Regular	MCO	
04	71	Alternativa 2 Rubi	Regular	MCO	
04	71	Diamante	Regular	MCO	
04	71	Mandatoria	Regular	MCO	
04	71	Alternativo 1	Regular	MCO	
04	71	Alternativo 2	Regular	MCO	
06	71	Coverage 400 (ELA)	Regular	HMO	
09	71	Coverage 400 (ELA)	Retired Policemen	HMO	
05	72	Oro	Regular	HMO	
05	72	Plata	Regular	HMO	
05	72	Bronce	Regular	HMO	
05	72	Rubi	Regular	HMO	
05	72	ELA Flex	Auto-Enrollment	HMO POS	
05	72	ELA Relax	Auto-Enrollment	HMO POS	
05	72	MMMM ELA Relax (HMO-POS)	Auto-Enrollment	HMO	
05	72	MMMM ELA Premium (HMO-POS)	Auto-Enrollment	HMO	
05	72	MMMM ELA Advantage	Auto-Enrollment	HMO	
05	72	ELA CASH	Regular	HMO	
05	72	ELA GRANDE	Regular	HMO	
05	72	ELA DINAMICO	Regular	HMO	
04	75	Oro	Regular	MCO	
04	75	Plata	Regular	MCO	
04	75	Bronce	Regular	MCO	
04	75	Rubi	Regular	MCO	
04	75	Diamante	Regular	MCO	
04	75	Complementaria de Medicare	Regular	MCO	
04	75	Mandatoria Universal	Regular	MCO	
04	75	Alternativa 1 Equilibrio	Regular	MCO	
06	75	Coverage 400 (ELA)	Regular	HMO	

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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Plan Type	Carrier Id	Plan Version	Plan Version Description	Plan ACT	Plan Version Access	Plan Detail
09	75	400	Coverage 400 (ELA)	Retired Policemen	HMO	
05	77	501	Oro	Regular	HMO	
05	77	502	Plata	Regular	HMO	
05	77	503	Bronce	Regular	HMO	
05	77	504	Rubi	Regular	HMO	
05	77	505	PR I	Auto-Enrollment	HMO	
05	77	506	PR II	Auto-Enrollment	HMO	
05	77	507	PR III	Auto-Enrollment	PPO	
05	77	508	US Access Only	Auto-Enrollment	HMO	
05	77	509	HMO PL	Auto-Enrollment	HMO	
05	77	510	ELA RUBI MAX	Auto-Enrollment	HMO	
05	77	511	ELA HMO Bronce	Auto-Enrollment	HMO	
05	77	512	ZAFIRO		HMO	
05	77	513	Basic Deluxe		HMO	
04	78	401	Oro	Regular	MCO	
04	78	402	Plata	Regular	MCO	
04	78	403	Bronce	Regular	MCO	
04	78	404	Rubi	Regular	MCO	
04	78	405	Diamante	Regular	MCO	
04	78	406	Complementaria de Medicare	Regular	MCO	
04	78	407	Mandatatoria	Regular	MCO	
04	78	408	Alterno 1	Regular	MCO	
04	78	409	Alterno 2	Regular	MCO	
05	79	501	Oro	Regular	HMO	
05	79	502	Plata	Regular	HMO	
05	79	503	Bronce	Regular	HMO	
05	79	504	Rubi	Regular	HMO	
05	79	505	ELA Crédito	Auto-Enrollment	HMO	
05	79	506	ELA Ahorro	Auto-Enrollment	HMO	
05	79	507	ELA Crédito Rubí	Auto-Enrollment	HMO	
05	79	508	ELA ENLACE ACERO OSS-PDS	Auto-Enrollment	HMO	
05	79	509	Gobierno Ahorro	Auto-Enrollment	HMO	

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Contrato Número

Plan Type	Carrier Id	Plan Version	Plan Version Description	Plan Act	Plan Version Access	Plan Detail
05	79	510	ELA TE AYUDA OSS-PDS	Regular	HMO	
05	79	511	ELA MAXIMO OSS-PDS	Regular	HMO	
05	79	512	ELA Gobierno Extra	Regular	HMO	
04	80	401	Oro	Regular	MCO	
04	80	402	Plata	Regular	MCO	
04	80	403	Bronce	Regular	MCO	
04	80	404	Rubi	Regular	MCO	
04	80	405	Diamante	Regular	MCO	
04	80	406	Complementaria de Medicare	Regular	MCO	
04	80	407	Mandataria	Regular	MCO	
04	80	408	Alterno 1	Regular	MCO	
04	80	409	Alterno 2	Regular	MCO	
04	80	410	Mandatorio ULTRA	Regular	MCO	
04	80	411	Alternativa 1 MAX	Regular	MCO	
04	80	412	Alternativa 2 FIT	Regular	MCO	
04	82	403	Bronce	Regular	MCO	
04	82	404	Alternativa 1 Premium ELA RUBI	Regular	MCO	
04	82	405	Diamante	Regular	MCO	
04	82	406	Complementaria de Medicare	Regular	MCO	
04	82	407	Alternativa 2 Classic ELA RUBI	Regular	MCO	
04	82	408	Alterno 1	Regular	MCO	
04	82	409	Alterno 2	Regular	MCO	
06	82	400	Coverage 400 (ELA)	Regular	HMO	
09	82	400	Coverage 400 (ELA)	Retired Policemen	HMO	
05	87	501	Oro	Regular	HMO	
05	87	502	Plata	Regular	HMO	
05	87	503	Bronce	Regular	PPO	
05	87	504	Rubi	Regular	HMO	
05	87	505	ELA Royal	Auto-Enrollment	HMO	
05	87	506	ELA Optimo	Auto-Enrollment	HMO	
05	87	507	ELA Royal Plus	Auto-Enrollment	HMO	
05	87	508	ELA Titan	Auto-Enrollment	HMO	

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

Plan Type	Carrier Id	Plan Version	Plan Version Description	Plan_ACT	Plan Version Access	Plan Detail
05	87	509	ELA Óptimo Plus	Auto-Enrollment	HMO	
05	88	501	MMMM ELA Advantage	Regular	PPO	
05	88	502	Plata	Regular	PPO	
05	88	503	Bronce	Regular	PPO	
05	88	504	Rubi	Regular	PPO	
05	88	505	Premium	Auto-Enrollment	PPO	
05	88	506	Premium 2	Auto-Enrollment	PPO	
05	88	507	Plus	Auto-Enrollment	PPO	
06	91	400	Coverage 400 (ELA)	Regular	HMO	
09	91	400	Coverage 400 (ELA)	Retired Policemen	HMO	

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**ADMINISTRACION DE
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ATTACHMENT VII – CAPITATION TYPE LIST

Cap type code	Cap type description
01	Admin
02	Dental
03	DME
04	Emergency Room
05	Extended Hours Services
06	Glasses and Contact Lenses
07	Home Health Care
08	Hospital
09	Lab/Medical Imaging
10	Medical Transportation
11	Mental Health
12	Mental Health Facility
13	Occupational/Physical/Speech Therapy
14	On Call Services
15	Pharmacy
16	Preventative
17	Primary Care Physician
18	Primary Medical Group
19	Prosthetics and Orthotics
20	RAF
21	Specialist
22	Other

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

ATTACHMENT VIII - HOUR CODES

CODE	Description
01	1:00 a.m.
02	2:00 a.m.
03	3:00 a.m.
04	4:00 a.m.
05	5:00 a.m.
06	6:00 a.m.
07	7:00 a.m.
08	8:00 a.m.
09	9:00 a.m.
10	10:00 a.m.
11	11:00 a.m.
12	12:00 noon
13	1:00 p.m.
14	2:00 p.m.
15	3:00 p.m.
16	4:00 p.m.
17	5:00 p.m.
18	6:00 p.m.
19	7:00 p.m.
20	8:00 p.m.
21	9:00 p.m.
22	10:00 p.m.
23	11:00 p.m.
00	12:00 a.m.

Codes included in this table are designed for completeness of fields that require providing the hour using a two-digit code. Insert on 24-hour clock.

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PUERTO RICO HEALTH INSURANCE ADMINISTRATION

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