ATTACHMENT 16

LIST OF REPORTS



ATTACHMENT 16 – LIST OF REPORTS

REPORT	REPORT TITLE	PROGRAM AREA	ASES REVIEW	CONTRACT	FREQUENCY
NUMBER			DEPT.	SECTION	
1	Call Center Report	Administrative	Customer Service	18.2.2.1	Monthly
2	Enrollee Enrollment Materials Report	Administrative	Customer Service	18.2.2.2	Quarterly
သ	Fraud Waste Abuse Report	Administrative	Compliance	18.2.2.3	Quarterly
4	Privacy and Confidentiality Report	Administrative	Compliance	18.2.2.4	Monthly
	Systems Incident & Availability Report	Administrative	Information	18.2.2.5	Annually or 10
(J			Systems		Business Days following incident
6	Federal Qualified Health Center (FQHC 330) Report	Administrative	Operations Clinical Area	18.2.2.6	Quarterly
7	Special Coverage Registry Report	Administrative	Clinical Affairs	18.2.2.7	Monthly
∞	LEF	LEFT BLANK INTENTIONALLY	NALLY		
9	Disclosure of Information on Annual Business Transactions	Administrative	Compliance	18.2.2.8	Annually
10	Annual Statistical Reports	Administrative	Operations Clinical Area	18.2.2.9	45 days of end of year
11	Claims Activity Report	Claims	Operations Clinical Area	18.2.3.1	Monthly
12	Encounter Data Submission	Claims	Information Systems	18.2.3.2 A	Monthly ADMINISTRACION DI
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List of Required Reports

REPORTITIE	PROGRAMI AREA	DEPT.	SECTION	HREQUENCY
CMS 416 EPSDT Report	Covered Services	Operations	18.2.4.1	Annually
		Clinical Area		
Executive Director and Utilization Data Report	Covered Services	Operations Clinical Area	18.2.4.2	Quarterly
Network Provider List (NPL)	Provider Reports	Operations	18.2.5.1	Monthly
		Clinical Area		
Geographic Access Report	Provider Reports	Operations	18.2.5.2	Quarterly
		Clinical Area		
Appointment Availability Report	Provider Reports	Compliance	18.2.5.3	Quarterly
Provider Satisfaction Survey Report	Provider Reports	Operations	18.2.5.4	Annually
		Clinical Area		
Provider Training and Outreach Evaluation	Provider Reports	Operations	18.2.5.5	Quarterly
Report		Clinical Area		
Physician Incentive Program Report	Provider Reports	Operations	18.2.5.6	Annually
		Clinical Area		
Grievances and Appeals Report	Quality	Customer	18.2.6.1	Quarterly
		Service		
Health Care Improvement Program (HCIP)	Quality	Operations	18.2.6.2	Quarterly
Report		Clinical Area		
Enrollee Satisfaction Survey Report	Quality	Operations	18.2.6.3	Annually
		Clinical Area		
Audited HEDIS Results Report	Quality	Operations	18.2.6.4	Annually
Utilization Management and Integration	Utilization Management	Operations	18.2.7.1	Quarterly
Model Report	(Clinical Area		
Adults and Child Core measures sets	Quality	Operations	18.2.6.5	Annually
		Clinical Area		
Business Continuity and Disaster Recovery	Systems	Information	18.2.8.2	Annually
(BC-DR) Test Report		Systems		
Unaudited Financial Statement	Financial Management	Finance	18.2.9.1	Quarterly
Report on Controls Placed in Operation and	Financial Management	Finance	18.2.9.2	Annually
Tests of Operating Effectiveness (SSA E 18)	ALIMIN	ISTRACION D	izi	
	CMS 416 EPSDT Report Executive Director and Utilization Data Report Network Provider List (NPL) Geographic Access Report Appointment Availability Report Provider Training and Outreach Evaluation Report Physician Incentive Program Report Physician Incentive Program Report Grievances and Appeals Report Grievances and Appeals Report Health Care Improvement Program (HCIP) Report Health Care Improvement Program (HCIP) Report Utilization Management and Integration Model Report Adults and Child Core measures sets Business Continuity and Disaster Recovery (BC-DR) Test Report Unaudited Financial Statement Report on Controls Placed in Operation and Tests of Operating Effectiveness (SSA E 18)	TReport Covered Services cotor and Utilization Data Covered Services cotor and Utilization Data Covered Services Covered Services Covered Services Covered Services Covered Services Covered Services Provider Reports Quality Quality Guality S Results Report S Results Report Covered Services Provider Reports Provider Reports Quality Quality Quality S Results Report Guality Quality S Results Report Guality S Results Report Guality Financial Management and Disaster Recovery Report Systems Report Financial Management Financial Management ating Effectiveness (SSA E 18)	TReport Covered Services cotor and Utilization Data Covered Services cotor and Utilization Data Covered Services Covered Services Covered Services Covered Services Covered Services Covered Services Provider Reports Quality Quality Guality S Results Report S Results Report Covered Services Provider Reports Provider Reports Quality Quality Quality S Results Report Guality Quality S Results Report Guality S Results Report Guality Financial Management and Disaster Recovery Report Systems Report Financial Management Financial Management ating Effectiveness (SSA E 18)	TReport Covered Services Operations Clinical Area acctor and Utilization Data Covered Services Clinical Area access Report Provider Reports Clinical Area availability Report Provider Reports Clinical Area ing and Outreach Evaluation Provider Reports Clinical Area of Appeals Report Quality Provider Reports Clinical Area operations ing and Outreach Evaluation Provider Reports Clinical Area of Appeals Report Quality Clinical Area operations antive Program Report Quality Clinical Area operations ind Core measures sets Quality Clinical Area Operations Clinical Area Operations Seport Quality Clinical Area Operations Clinical Area Operations Seport Quality Clinical Area Operations Clinical Area

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REPORT	REPORT TITLE	PROGRAM AREA	ASES REVIEW	CONTRACT	FREQUENCY
NUMBER			DEPT.	SECTION	
30	Audited Financial Statements	Financial Management	Finance	18.2.9.3	Annually
31	Cost Avoidance Report	Financial Management	Finance	18.2.9.4	Quarterly
٥	Report to Puerto Rico Insurance	Financial Management	Finance	18.2.9.5	Annually
20	Commissioner's Office				
33	Annual Corporate Report	Financial Management	Compliance	18.2.9.6	Annually
34	Pharmacy Certification	Financial Management	Finance	18.2.9.7	Every two weeks
35	Incurred But Not Paid (IBNR) Report	Financial Management	Finance	18.2.9.8	Quarterly
	System Availability and Performance	Systems	Information	18.2.8.1	Monthly
36	Report		Systems		
	Medical Loss Ratio Report (included in report 28 Unaudited financial statements as per V.9 Reporting guide)	Financial Management	Finance	18.2.9.9	Annually

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