



January 18, 2023

Circular Letter 23-0118

TO: MOLINA HEALTHCARE OF PUERTO RICO NETWORK PROVIDERS

On June 3, 2020, and June 12, 2020, the Puerto Rico Health Insurance Administration (ASES for its Spanish acronym) issued Circular Letter 20-0603 and 20-0612-01. The purpose of the letters was to request Molina Healthcare of Puerto Rico (Molina) Providers the total balance due of outstanding claims against Molina and the guidelines to submit the information.

The purpose of this Circular Letter is to request an update of the total balance due of outstanding claims against Molina.

The information submitted must follow the guidelines below:

- Aging of outstanding claims must be submitted digitally in excel format.
- Aging of outstanding claims must only include: **MPI number from beneficiaries, service date and amount of debt**. Please do not include the beneficiary's name just the MPI number. The following format should be used:

ASES		
Molina Healthcare Provider		
Provider Name	XXXXXXXXXX	
Type of Plan	XXXXXXXXXX	
	Total Due	\$\$\$
Beneficiary MPI Number	Service Date	Balance Due
XXXXXXXXXXXXXXXXXX	XX/XX/XXXX	\$\$\$

- Outstanding claims corresponding to Government Health Plan (Vital) period (from November 1, 2018, to December 31, 2022) must be separated in another worksheet from Government Health Plan (Mi Salud) or to the period of operations of Mi Salud (prior to November 1, 2018). If both, please separate each aging accordingly.

Please send this information and any inquiries related through the following email: pagosvital@asespr.org. ASES appreciates your prompt compliance with this request and submission on or before **Monday February 20, 2023**.

Cordially,

Giovanni A. Maysonet Cabrera, Esq.
 ASES Acting Assistant Compliance Director