



**PUBLIC NOTICE OF REQUEST FOR PROPOSAL
ARCHITECTURAL AND ENGINEERING (A&) SERVICES
UNDER FEMA PUBLIC ASSISTANCE GRANT PROGRAM
DEPARTEMENT OF AGRICULTURE OF PUERTO RICO**

Puerto Rico's Department of Agriculture ("PRDA") announces the publication of a Request for Proposals ("RFP") seeking to contract a qualified Architectural and Engineering (A&E) Firm(s), or duly licensed Professional Engineer(s) ("PE") or Registered Architect(s) ("RA"), to provide professional services on its FEMA Public Assistance ("PA") approved project.

The selected firm will be responsible for providing comprehensive design, permitting, environmental, construction bid support, and construction-phase technical services necessary to develop and deliver FEMA-compliant project execution and documentation.

This RFP is issued to secure A&E services for Villa Pesquera Santa Isabel disaster-related damages eligible under the FEMA PA Program. All services shall be performed in accordance with applicable federal, state, and local regulations, including but not limited to FEMA, HUD, EPA, and other governing authorities.

I. SCOPE OF WORK

The selected firm will be responsible for providing all professional architectural and engineering services necessary to perform the tasks outlined below, which may include but are not limited to:

- **Studies and Design:**
Develop all required studies and the complete project design package.
- **Preparation of Studies:**
Conduct all technical, environmental, geotechnical, and regulatory studies needed for the design.
- **Preparation of Drawings and Specifications:**
Produce sealed construction drawings, specifications, design narratives, and renderings in compliance with regulations.
- **Permits and Endorsements:**
Obtain and manage all required municipal, state, and federal permits and approvals.
- **Environmental Review:**
Ensure compliance with FEMA EHP requirements, overall NEPA obligations, and all applicable environmental regulations, including the implementation of required mitigation measures.
- **Take-Off and Cost Estimate:**
Prepare certified quantity take-offs and detailed cost estimates aligned with project scope.
- **Construction Bid Package:**
Assemble a complete, compliant construction bid package for procurement.
- **Construction Bid Support:**
Provide technical and administrative support throughout the bidding process.



- **Design Services During Construction:**

Support construction with site visits, submittal reviews, clarifications, and record drawings.

II. PROPOSER QUALIFICATIONS AND EXPERIENCE

The following minimum qualifications apply and must be met in accordance with applicable regulations and standards:

- Proven experience delivering architectural and engineering services for FEMA PA or similar federally funded disaster recovery programs.
- Knowledge of FEMA PA policy, Title 2 CFR Part 200, environmental compliance, and applicable state and federal permitting processes.
- A history of developing complete design documents, cost estimates, specifications, bid packages, and construction-phase support for public infrastructure projects.
- Adequate staffing, resources, and qualified team members with the necessary credentials to perform all required tasks concurrently and within established timelines.
- Compliance with local Act No. 173 of August 12, 1988, ensuring that all engineering, architectural, and surveying services are performed by professionals duly licensed in Puerto Rico, thereby guaranteeing that all technical work is carried out by qualified and legally authorized practitioners in accordance with local licensing standards.

This RFP is funded with federal funds; therefore, all applicable federal requirements shall apply. The PRDA will consult SAM.gov to verify whether the proposer is properly registered or debarred. Accordingly, all proposers must possess a valid Unique Entity Identifier ("UEI") and be fully registered in the System for Award Management (SAM.gov). Such registration must be active and in good standing at the time of proposal submission.

III. PROPOSAL SUBMITTAL PROCESS AND DEADLINE

Application Start Date: 9/17/2026

Deadline: 10/18/2026

Digital Submission:

- Proposals must be compiled in a single PDF file and submitted via email recuperacion@agricultura.pr.gov no later than 10/18/2026.
- **Email Subject Line:** RFP 09172026-02 – A&E Services for FEMA PA – PRDOA.

Physical Submission:

- Each Proponent must also submit two (2) physical or one (1) digital copies of the proposal, delivered to the address identified below no later than 10/18/2026 by 5:30 p.m. if physical copies, but if digital copy until 11:59pm Atlantic Time.

Submission Address:

The RFP shall be sent and addressed to:

Dirección Física
1309 Av. Manuel Fernández Juncos
San Juan, 00908



Dirección Postal
P.O. Box 10163
San Juan, PR 00908-1163

Attention to:

Agro. Andrés F. Rosado Martínez
Office of Recuperación

Tel: 787-331-0121

Email: arosado2@agricultura.pr.gov

IV. PUBLIC COMMENT & CONTACT INFORMATION

This Request for Proposal is available in English and Spanish and in accessible formats.

For questions, contact:

*Japhet Cruz,
Email: jacruz@agricultura.pr.gov*

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Recovery Office

Department of Agriculture