**PUERTO RICO UNIVERSAL SERVICE FUND**

**FY 2024-2025**

**De Minimis Payment Exemption Request**

This form may be submitted to request ***de minimis*** Exemption from reporting to the Puerto Rico Universal Service Fund (PRUSF), in accordance with the Puerto Rico Universal Regulation #7795, Section 12.4. Use this form to notify the Telecommunications Bureau of Puerto Rico that your company will be within the ***de minimis*** exemption range of annual telecommunications gross revenues ***up to or*** ***less than $25,000.00*** during the fiscal year of reference.

|  |  |  |  |
| --- | --- | --- | --- |
| Company ID: |  | Company name: |  |

|  |  |
| --- | --- |
| Street Address: |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| City: |  | State: |  | Zip Code |  |  |

|  |  |  |
| --- | --- | --- |
| **Instructions:** |  | |
| Line 1: | Enter projected gross revenues for the 2024-2025 fiscal year: |  |

If the amount entered on Line 1 is ***$25,000 or less***, you may qualify for the ***de minimis*** exemption from the PRUSF, only for the reported Fiscal Year. After the Fiscal Year ends, the company will be required to true-up revenue projections to actuals, to ensure the company remained qualified during the fiscal year.

If the amount entered on Line 1 is **greater than *$25,000***, your company will not be eligible for the ***de minimis*** exemption and shall file *PRUSF* *Carrier Remittance Worksheets* monthly, per the instructions.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Company officer or contact person: | | | |  | | | | |  |
|  |  |  |  | Name |  |  |  |  |  |
| Telephone Number: | |  | | |  | E-mail Address: |  | | |
|  |  |  |  |  |  |  |  |  |  |
|  | Signature: |  | | | | Date: |  | | |

**Please file completed form by Friday, August 15, 2025, send to:**

**Telecommunications Bureau of Puerto Rico**

**Attn. PRUSF Administrator**

**500 Roberto H. Todd Ave.**

**Stop 18 - Santurce**

**San Juan, Puerto Rico 00907-3941**