

**Form IPNR-IFB A (E) - ADDENDUM TO FINAL REPORT ON UNCLAIMED AMOUNTS
AS OF JUNE 30 - INSTRUCTIONS**

OBLIGATION TO REPORT: Pursuant to Act 36 of 1989, as amended, known as the "Abandoned or Unclaimed Money and Other Liquid Goods Act", and Section 37(a) of Act 55 of 1933, as amended, known as the "Banking Act", requires financial institutions and other holders to report and remit to the Office of the Commissioner of Financial Institutions (OCFI) of the Commonwealth of Puerto Rico money and other liquid goods unclaimed or presumed abandoned for a period of five (5) years.

WHEN TO FILE: Holders shall file each year, before August 10, an Initial Report (Form IPNR-IIB (E)) and its Addendum at the close of business of the previous June 30 to inform the unclaimed or presumed abandoned property held. **All holders are required to file the Final Report (Form IPNR-IFB (E)) and the Addendum (Form IPNR-IFB A (E)) and mail or deliver the property to the OCFI not later than December 10 each year. ***

COLUMN ENTRIES:

COLUMN (1): Enter the identifying number. That is, the number of the: check, account, policy, certificate, etc.

COLUMN (2) Please assign one of following codes to each item listed on the report:

<u>ACCOUNT BALANCES DUE</u>		IN03	SC06	FUNDS PD FOR SHARES
AC01	CHECKING ACCOUNTS	IN04	SC07	STOCK REDEMPTION
AC02	SAVINGS ACCOUNTS	IN05	SC08	SHARES RET BY PO
AC03	MATURE CD SAVE CERT	IN06	SC09	CASH/FRACTION SHARES
AC04	CHRISTMAS CLUB ACCT	IN07	SC10	UNEXCHANGED STOCK
AC05	SECURED FUND DEPOSIT	IN08	SC11	OTHER OWNERSHIP CERT
AC06	SECURITY DEPOSIT	IN99	SC12	UNDERLYING SHARES
AC07	UNIDENTIFIED DEPOSIT	<u>MISCELLANEOUS</u>	SC13	LIQUIDATION/REDEMPT
AC08	SUSPENSE ACCOUNTS	MS01	SC14	DEBENTURES
AC09	DEMAND DEPOSITS	MS02	SC15	U S GOVT SECURITIES
AC99	AGGREGATE CK. ACCOUNTS	MS03	SC16	MUTUAL FUNDS
<u>CHECKS</u>		MS04	SC17	WARRANTS
CK01	CASHIERS CHECKS	MS05	SC18	MATURE BOND PRINCIPA
CK02	CERTIFIED CHECKS	MS06	SC19	DIVIDEND REINVESTMEN
CK03	REGISTERED CHECKS	MS07	SC20	CREDIT BALANCE
CK04	TREASURERS CHECKS	MS08	SC99	AGGREGATE SECURITIES
CK05	DRAFTS	MS09	<u>TRUST</u>	
CK06	WARRANTS	MS10	TR01	PAYING AGENT ACCOUNT
CK07	MONEY ORDERS	MS11	TR02	UNCASHED DIVIDENDS
CK08	TRAVELERS CHECKS	MS12	TR03	FIDUCIARY FUNDS HELD
CK09	FOREIGN EXCHANGE CKS	MS13	TR04	ESCROW ACCOUNTS
CK10	EXPENSE CHECKS	MS14	TR05	TRUST VOUCHERS
CK11	PENSION CHECKS	MS15	TR99	AGGREGATE TRUST
CK12	CREDIT CHECKS/MEMOS	MS16	<u>UTILITIES</u>	
CK13	VENDOR CHECKS	MS17	UT01	UTILITY DEPOSITS
CK14	INCOME OR SURPLUS CK	MS18	UT02	MEMBERSHIP FEES
CK15	OTHER OFFICIAL CHECK	MS99	UT03	REFUNDS OR REBATES
CK16	CD INTEREST CHECKS	<u>SECURITIES</u>	UT04	CAPITAL CR. DISTRIBUTIONS
CK17	OTHER CHECKS	SC01	UT99	AGGREGATE UTILITIES
CK99	AGGREGATE UNCASHED	SC02	<u>OTHER PROPERTY</u>	
<u>INSURANCE</u>		SC03	ZZZZ	UNIDENTIFIED PROPERTY / OTHER
IN01	IND POLICY BENEFITS	SC04		
IN02	GROUP POLICY BENEFIT	SC05		

COLUMN (3): Enter the amount due owner. That is, the gross amount due to the owner. The OCFI will allocate the advertising expense related to the publication of the public notices required by law from tenants doing business in Puerto Rico (and the only deduction authorized by law) once the Final Report and remittance are received and accepted.

COLUMN (4): Enter the date of last transaction, or date property became payable, redeemable, or returnable

COLUMN (5): Enter the full name (i.e., surname(s), first, middle or initial) If a single item has two or more owners, enter all names. When reporting certified or cashier checks, list the name and address of the payee. Money orders and travelers checks require only the identification number.

COLUMN (6): Last known address of each owner.

COLUMN (7): Enter the owner's social security number or taxpayer identification number.

IMPORTANT: All securities listed are to be liquidated by holder prior to remittance to the OCFI.