



APPENDIX II — COMPANY PROFILE

Please ensure that you fill out the following details and attach them along with your proposal. If needed, you may include additional sheets of information per required item. Please indicate supplementary documentation in the corresponding box.

1. COMPANY OVERVIEW

<p>Company Name</p> <p>Provide the official name of the company.</p>	
<p>Executive Summary</p> <p>Provide a brief introduction or executive summary that highlights the key points, core values, and corporate culture, including principles and beliefs that guide the operations of your company.</p>	
<p>Mission Statement</p> <p>Provide a statement outlining the company's mission.</p>	
<p>Vision Statement</p> <p>A statement outlining the company's vision.</p>	

2. PRODUCTS OR SERVICES

<p>Business Sector or Industry</p> <p>Identify the nature of your business, sector, or industry.</p>	
<p>Services Provided</p> <p>Provide a brief description of the products or services offered by the company.</p>	
<p>Target Markets or Customer Segments</p> <p>Provide a list of target markets or customer segments. List all public sector services. Include details about the geographic regions or markets served by the company, including international operations if applicable</p>	
<p>Unique Selling Points (if applicable)</p> <p>Provide a brief description of what makes your company unique.</p>	
<p>Industry Recognition and Awards</p> <p>List any awards, recognitions, or industry certifications the company received. Make special mention of any recognition that pertains to this proposal's scope of services.</p>	

<p>Partnerships and Collaborations</p> <p>Provide any information about strategic partnerships, collaborations, or alliances with other organizations or companies. Make special mention of any collaboration or partnership with the Government of Puerto Rico.</p>	
<p>Client Base / Case studies</p> <p>Please provide information about the company's client base, including notable clients or customers, if applicable. Include all relevant and current government clientele.</p>	

3. AVAILABILITY

<p>Hours and dayparts (weekdays, weekends, evenings) you are available</p> <p>Please provide your availability regarding hours and dayparts, including weekdays, weekends, and evenings.</p>	
<p>Your typical response time</p> <p>Provide an average response time for services. Make special mention of response times pertaining to this proposal's scope of services.</p>	
<p>Maximum distance to provide services.</p> <p>Please note that PRITS does not cover travel expenses.</p>	

4. CONTACT INFORMATION

Point of Contact (Name)	
POC Title	
POC Phone number	
POC Email	
Company Website	
Principal or CEO (Name)	
CEO Title	
CEO Phone Number	
CEO Email	
Company's Physical Address	
Company's Mailing Address	
EIN/Tax ID Entity Identification Number or Tax ID.	
Unique Entity ID Required for contracts with federal funds.	
Corporate Number (PR) (With the Puerto Rico Department of State).	
GSA Number GSA Professional Registration (RUL/RUP).	

5. TEAM AND LEADERSHIP

<p>Company Size Number of Employees</p>	
<p>Profiles of key leadership team members, including the CEO, founders, and other key executives.</p> <p>Provide profiles of all key leadership team members, including the CEO, founders, and other key executives. Please include information on all staff assigned to the proposed project.</p>	

Signature

Date

Submit completed Appendix with your proposal package to procurement@prits.pr.gov.